### PLACEMENT SITE

<table>
<thead>
<tr>
<th>Maryland Judiciary</th>
<th><a href="http://www.courts.state.md.us">www.courts.state.md.us</a></th>
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</thead>
<tbody>
<tr>
<td>District Court of Maryland</td>
<td><a href="http://mdcourts.gov/district/adr/interns.html">http://mdcourts.gov/district/adr/interns.html</a></td>
</tr>
</tbody>
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### PLACEMENT & SITE INFORMATION

Formal internships offered by the courts vary. Past interns have participated in the Foster Care Court Improvement Project through the Administrative Office of the Courts, Department Family Administration; filled an Alternative Dispute Resolution Internship through the District court of Maryland; and several have work with Chief Judge John N. Prevas, in Chambers.

Interns working at the District Court of Maryland ADR Office have the opportunity to learn about court-related civil ADR Programs; ADR processes utilized in court-connected civil ADR programs; managing a volunteer roster of ADR professionals; and observe the perceptions, positions and expectations of litigants, attorneys, court staff, judges and ADR professionals during a civil case ADR proceeding.

Internship applicants may have the opportunity to conduct research and analyze collected information. They may assist in evaluating the pretrial or day of trial ADR programs. Qualified interns will also have the opportunity to observe mediation and settlement conference sessions, depending on the case load. Applications are accepted for winter, summer and fall internships.

**THE DISTRICT COURT OF MARYLAND ADR OFFICE DOES NOT OFFER CRIMINAL MEDIATION INTERNSHIPS. ALL ADR INTERNSHIPS ARE WITH THE CIVIL DIVISION ADR PROGRAM.**

Internships are open to enrolled bachelor’s degree, graduate and law students. The Program Administration Support Position is open to associate’s and bachelor’s degree
| Department of Juvenile Services, Statewide Volunteer Coordinator Department of Juvenile Services  
One Center Plaza  
120 West Fayette Street, 2nd Floor Baltimore, Maryland 21201  
410-230-3312  
http://www.djs.maryland.gov/get_involved.asp | DJS offers opportunities for college students to earn course credits, professional experience, and field exposure through student internships. Student internship placements are available for the following positions: case manager’s assistant, facility recreational aid, mass communications, spiritual guidance, tutoring, public relations, and office assistant. Visit http://www.djs.maryland.gov/get_involved.asp to obtain an application and further information. |
| State's Attorney’s Office, Baltimore City  
http://www.stattorney.org/careers/internships.html | The application period for Fall 2014 interns is now closed. Applications for internships during the Spring 2015 term will be accepted in November 2014. Please check back then for more detailed information. |
| Women’s Law Center Maryland, Inc.  
305 West Chesapeake Avenue, Suite 201  
Towson, MD 21204  
Phone:410-321-8761  
Fax:410-321-0462 Email:admin@wlcmd.org  
http://www.wlcmd.org/?s=internships | The Women’s Law Center offers internships for law school students throughout the year. Interns work in our domestic violence projects, such as POARP and MEDOVI, and in our administrative office depending on the needs of the organization. Interns are expected to commit to 15 hours per week. Please call to check the availability of internship opportunities. Unfortunately, due to limited resources, funding is not available for these internships. However, the hours can be flexible and part-time applicants are encouraged to apply. If you would like to apply for an internship, please download an internship application and submit it with a cover letter. |
| Office of the Public Defender Maryland | The Maryland Office of the Public Defender's Baltimore City office provides a wide variety of internships for college students. Interns work in various capacities, including counseling and legal assistance. Interested students should visit the website for more information and application procedures. |
of volunteer experiences for current students, law school graduates, paralegals, and attorneys. Our program provides an unmatched exposure to the criminal justice system in one of the country’s busiest urban jurisdictions. Law students and recent law school graduates join our team as law clerks, while undergraduate students join our team as interns. Each law clerk and intern is fully integrated into our holistic, client-centered team representation model and works closely with attorneys, investigators, paralegals, social workers and other staff to make sure that each and every client gets the very best defense.

We seek applicants with a commitment to serving disadvantaged and marginalized individuals and communities through the delivery of comprehensive, innovative, and aggressive criminal defense services. We value effective written and oral advocacy and a creative approach to problem-solving on behalf of our clients.

Internships and clerkships are available in the spring, summer, and fall and are awarded on a rolling basis. The process is competitive and applicants are encouraged to apply early. All positions are unpaid.

**How to apply**
Applicants should apply through Maryland Office of the Public Defender's Recruitment Division. Applications may be found online at [http://www.opd.state.md.us/opd/AboutOPD/Careers.aspx](http://www.opd.state.md.us/opd/AboutOPD/Careers.aspx)

**Contact:**
For specific information and questions about Baltimore City internship and law clerk opportunities, please contact Natalie Finegar, Deputy District Public Defender, at baltimorecity@opd.state.md.us or 410-333-4900.

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**Maryland Office of the Attorney General**
[http://www.oag.state.md.us/Consumer/volunteer.htm](http://www.oag.state.md.us/Consumer/volunteer.htm)

The Consumer Protection Division offers college and law school students a variety of internship opportunities. Interns are trained in
local, state and federal consumer protection laws, gain valuable conflict resolution skills and experience firsthand the workings of a state law enforcement agency.

- **Mediation Interns** mediate complaints about most goods and services, credit and housing, and provide consumer tips and legal information via our telephone hotline.
- **Health Advocacy Interns** mediate consumer complaints against health care providers and insurers, respond to consumer inquiries via our telephone hotline and research current health policy and legislative issues.

Applicants should have good verbal and written communication skills and an interest in dispute resolution, consumer advocacy, governmental affairs or health policy. All majors will be considered. A minimum of 10 hours per week is required. See your career center, internship coordinator or sponsoring professor for academic credit approval.

Call 410-576-6358 or e-mail: volunteer@oag.state.md.us

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<tr>
<th><strong>Baltimore County Police Department</strong>&lt;br&gt;<a href="http://www.baltimorecountymd.gov/Agencies/police/volunteers/index.html">http://www.baltimorecountymd.gov/Agencies/police/volunteers/index.html</a></th>
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<td>The Baltimore County Police Department is committed to developing partnerships within its community. One endeavor is to work as community partners with colleges and universities in the Student Intern Program where students and the Baltimore County Police Department will benefit from shared experiences. The Baltimore County Police Department has established the Student Intern Program and is available to university and college students who meet the requirement for participation. The objective of the Student Intern Program is to provide a positive learning environment</td>
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| **Offender Aid & Restoration (OAR)** | Unpaid full-time (30 hours or more at least four full days a week) internship opportunities are available every semester and offer students a unique experience within the social services field. Positions may include: Case Manager of court-ordered Community Service clients, Reentry Services Specialist, Reentry Employment Advisor, and Social Media and Communication Specialist, among many others. Internship candidates:

- Will have a professional interest in offender services or the criminal justice system
- Express a desire to work for a nonprofit agency
- Be enrolled in an undergraduate or graduate school program focused in sociology, psychology, social work, criminal justice or a related discipline

To apply for an internship with OAR email us at **volunteer@oaronline.org** with your resume and full cover letter including the number of hours you are required to perform. |
| **Offender Aid and Restoration**  
1400 North Uhle Street, Suite 704, Arlington, VA 22201  
Info@OARonline.org 703-228-7030  
[http://oaronline.org/careers/jobs-internships/](http://oaronline.org/careers/jobs-internships/) | while completing a project as part of their studies.  
Visit the site to obtain application and integrity forms. |
| **Department of Legislative Services**  
[http://dls.state.md.us/content.aspx?page=66](http://dls.state.md.us/content.aspx?page=66) | The General Assembly's Legislative Intern Program offers approximately 100 of Maryland's college and university students the opportunity to provide research and staff assistance to legislators during each session and to have both an educational and practical work experience in the Legislative Branch of State government. Upon acceptance into the program, students interview for placement with legislators, committees, or caucuses of the Maryland General Assembly.

Juniors and seniors presently enrolled in a public or independent Maryland college or university are eligible to apply. |
THE YOLANDE GREGORY INTERNSHIP PROGRAM

Interns benefit from a convivial and participatory environment, learning by working closely with ACLU staff. They are crucial to our work to protect civil rights and civil liberties in Maryland. Undergraduate interns at the ACLU-MD perform a variety of tasks depending on the requirements of their internship (we offer internships for credit only; all internships are unpaid). Interns work with our legal staff to help process requests for legal assistance by fielding phone calls, helping with general case investigation and research, and providing general office support. Start/end dates and hours are flexible. We prefer a commitment of at least 8 hours/week for at least 10 weeks during the school year. Summer interns are expected to work at least 2 or 3 days a week; full-time interns are preferred.

The ACLU-MD seeks interns with excellent research and writing skills, a commitment to public interest work, and a healthy sense of humor. Candidates with office experience will be given preference. We expect interns to be comfortable communicating with clients from a variety of socio-economic backgrounds with a wide range of needs.

TO APPLY FOR AN INTERNSHIP

Interested applicants should send a resume, short writing sample (1-2 pages) and a cover letter explaining why you want to intern with the ACLU-MD and what sort of time commitment you can offer. It should highlight what you can offer the ACLU and let us know whether there are any issues you are particularly interested in.

Send all materials to our Volunteer Coordinator.