

Transferring Core Courses In Theology

It is extremely difficult to transfer in core courses in Theology. The heart of a Loyola education is the core curriculum. Students should in almost all cases take their entire core at Loyola. There are, however, circumstances where we will allow a Loyola student to transfer in a core course from another institution.

Here is the process and the criteria:

- 1) Students must have completed their Junior year
- 2) The course must be a Theology course and not a Religious Studies course. The department chair will make this decision based on course descriptions and syllabi.
- 3) The course must meet the demands of a Loyola TH core course including:
 - a. At least 15 pages of graded writing
 - b. Rely on primary texts and not a text book.
 - c. Include reading from Scripture, the Tradition and contemporary writers.
- 4) With this in mind, students wishing to transfer in a core course are advised that they should present the department chair with a course description and a syllabus for the course they propose to transfer in.
- 5) If it appears that the course meets the requirements noted above, the chair will sign a form granting *preliminary approval* for transferring in the course.
- 6) **Preliminary approval will become final approval when, and only when, the student has satisfactorily completed the work for the course and submitted all written work for the course to the department chair.**
- 7) When the prerequisites for #6 have been completed, the chair will sign a final approval form and the course can be counted toward the Loyola core.

Approval to Transfer Core Courses

Having examined the relevant materials I give _____
(Id # _____) permission to take _____
at _____. This course will count for the Loyola core
requirement of TH 201, TH 202-280, TH Ethics core.

Preliminary Approval:

Student

Chair, Theology Dept.