

Students must first create an account in Nelnet by accessing the Payment Plan Information page in the Student Finance module in [Self-Service](#). This step only needs to be completed once.

Individuals must be granted [proxy access](#) by the student in [Self-Service](#) to be able to create their own Nelnet account that will automatically be linked to the student.

Once logged into [Self-Service](#), click on Financial Information (bank icon located on the left side menu), Student Finance, then Payment Plan Information. Click the Proceed to Processor button to reach the Nelnet site. The Nelnet site can **only** be accessed through the link on the Payment Plan Information page of [Self-Service](#).

**The amount you will see will be the total charges for the semester, financial aid will not be awarded until June 15<sup>th</sup>.** Payment plans established before this date may need to be adjusted. Please contact your dedicated [account specialist](#) for assistance.

Click “set up a payment plan” for desired semester.

Helic

**Payment Activity** [View Details](#)

Current Balance  
**\$5,500.00** [Transaction Details](#)

**Make a Payment**

FALL 21 **AMOUNT DUE**  
**\$0.00**

**Payment Plan**  
Plan owned by

Current Charges **\$5,000.00**

**Set up a Payment Plan**

[@loyola.edu](#)

Register to receive text services on your mobile phone.

Two Authorized Parties on your account

Click “begin”

Loyola University Maryland

Fall 21 **LIVE HELP**

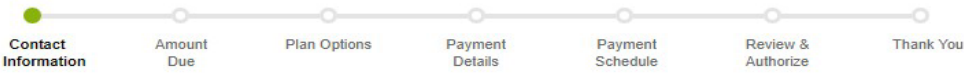
# Welcome

Thank you for choosing to set up a payment plan. Click the Begin button to get started.

**Begin** | **Cancel**

Read and verify Information on this page, then click "Next"

Progress Tracker



## Contact Information

### Demographics

Student ID\*

Name [Edit Details](#)

E-mail Addresses

Please send me e-mail payment reminders [Details](#)

All correspondence will be sent via e-mail only  
Correspondence will be sent to all e-mail addresses provided

I certify that I am the subscriber to the provided cellular or other wireless number. To stay informed and receive the best service, I authorize Nelnet and its representatives and agents to contact me regarding my account at any current and future numbers that I provide for my cellular telephone or other wireless device using automatic dialing systems, artificial or prerecorded messages, and/or SMS text messages. I understand that standard message and data rates may be charged by my service provider(s).

[Back](#) [Next](#) | [Save & Exit](#) [Cancel](#)

The amount you owe may be different than the amount showing in the box below. Be sure to check your student statement for the correct amount due.

To change the amount, click in the box under "total" and enter the desired payment plan amount. Click "Next"

Progress Tracker



## Amount Due

### Detail:

[Expand All](#) | [Collapse All](#)

	Description	Charges	Credits	Total
<input type="checkbox"/>	Student Account			50.00
	Tuition At Baltimore	5,000.00	0.00	
<b>Total</b>				<b>50.00</b>

[Back](#) [Next](#) | [Cancel](#)

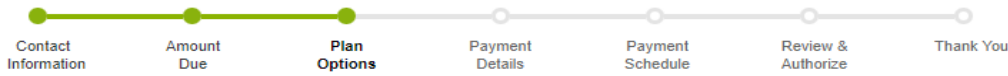
Click the circle under Select and click "Next"

Loyola University Maryland

Fall 2023

LIVE HELP

Progress Tracker



## Payment Plan Options

Amount Due to Loyola University Maryland: \$50.00

Select a payment schedule

Show: All Items Selected

### Monthly Payment Plans

Select	Payment Method	Number of Payments	Beginning Month	1st Payment Amount	Available Payment Days	Last Day to Enroll	Payment Plan Enrollment Fee (Due Today)
<input type="radio"/>	Automatic Payments from <ul style="list-style-type: none"><li>Bank Account</li><li>Credit/Debit Card</li></ul>	5	July 2023	\$10.00	1st	29 Jun 2023	\$45.00

Back Next Cancel

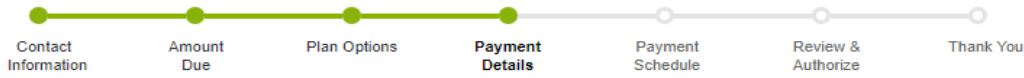
You must agree to the Payment Plan Enrollment Fee before you can proceed. Click "OK"

The screenshot shows the 'Payment Plan Options' page with a modal dialog box titled 'Payment Plan Enrollment Fee'. The dialog box contains the text: 'There is a nonrefundable payment plan enrollment fee to participate in the option you selected.' and has 'OK' and 'Cancel' buttons. The background page shows a table with two rows of payment plan options. The first row is selected, and the second row is also visible. The 'Payment Plan Enrollment Fee (Due Today)' column shows \$45.00 for the first row and \$40.00 for the second row.

Select	Payment Method	Number of Payments	Beginning Month	1st Payment Amount	Available Payment Days	Last Day to Enroll	Payment Plan Enrollment Fee (Due Today)
<input checked="" type="radio"/>	Automatic Payments from <ul style="list-style-type: none"><li>Bank Account</li><li>Credit Card</li></ul>	5	July 2023	\$10.00	1st	29 Jun 2023	\$45.00
<input type="radio"/>	Automatic Payments from <ul style="list-style-type: none"><li>Bank Account</li><li>Credit Card</li></ul>	4	August 2021	\$12.50	15th	12 Aug 2021	\$40.00

Next to “pay using” click the dropdown arrow and select or add your payment method. Then click “next”.  
(Please note that the Nelnet fees may change.)

Progress Tracker



## Payment Details

Please enter your primary financial account for payments

Pay using  ?

Loyola University Maryland allows you to pay using: a bank account (checking or savings) or a credit/debit card (Visa, Mastercard, American Express or Discover).

The following processing fees may apply:

- Credit Card - up to 2.85%
- Debit Card - up to 2.85%
- Checking or Savings account - no fee

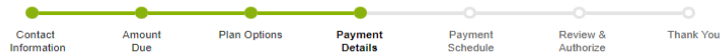
The amount will be disclosed once you select your payment method.  
Card transactions for Loyola University Maryland are processed by Nelnet Campus Commerce, USA.

[Back](#) [Next](#) | [Cancel](#)

If adding a new payment method, enter your payment method details



Progress Tracker



### Add Account ?

#### Credit/Debit Card Details

Required fields are marked with an \*

Please enter your name exactly as it appears on your Credit/Debit Card.

Account Holder Name\*

Card Number\*

Card Brand\*

Expiration Date\*  /

Security Code (CVV)\*  ?

#### Billing Address

Please enter the address as it appears on your billing statement.

Country\*

Address Line 1\*

Address Line 2  Add

City\*

State\*

ZIP/Postal Code\*

[Save](#) | [Cancel](#)

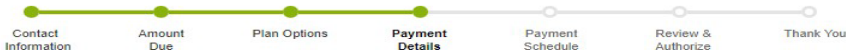
## Verify information, then click next

Loyola University Maryland

Fall 21

LIVE HELP

Progress Tracker



## Payment Details

Please enter your primary financial account for payments

Pay using

Loyola University Maryland allows you to pay using: a bank account (checking or savings) or a credit card (Visa, Mastercard, American Express or Discover).

A 2.75% Nelnet service fee will be assessed for payments made with a credit card. The service fee is non-refundable. Should a payment amount or method change, the service fee will change accordingly. Card transactions for Loyola University Maryland are processed by Nelnet Campus Commerce, USA.

## Amount Due Today

Pay using

Card transactions for Loyola University Maryland are processed by Nelnet Campus Commerce, USA.

Enrollment Fee	40.00
<b>Amount Due Today</b>	<b>\$40.00</b>

## Remaining Amount

<b>Total Amount Remaining for Payment Plan</b>	<b>\$50.00</b>
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Back

Next

Cancel

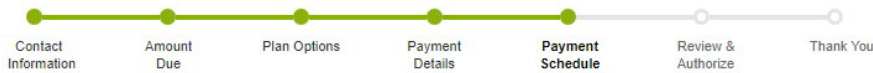
## View payment schedule, then click next

Loyola University Maryland

Fall 21

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## Payment Schedule

### Future Payment Schedule

Payments will be on the 1st of the month.

Payment Date	Description	Amount
Thursday, July 1, 2021	Payment Service Fee	10.00 0.28
Monday, August 2, 2021	Payment Service Fee	10.00 0.28
Wednesday, September 1, 2021	Payment Service Fee	10.00 0.28
Friday, October 1, 2021	Payment Service Fee	10.00 0.28
Monday, November 1, 2021	Payment Service Fee	10.00 0.28

A 2.75% Nelnet service fee will be assessed for payments made with a credit card. The service fee is non-refundable. Should a payment amount or method change, the service fee will change accordingly.

Card transactions for Loyola University Maryland are processed by Nelnet Campus Commerce, USA.

Back

Next

Cancel

Click "Got it".

Progress Tracker

Contact Information

Review

**Financial account reminder**

Do you plan to use one financial account for your down payment, and a different one for future plan payments?

Before you authorize, click **Change** here to use a different account for payments in your plan's schedule after the initial payment today.

**Got it!**

Amount Due Today **\$40.00**

Remaining Amount **\$50.00**

Payment Method (change)

I have read and accept the terms and conditions of this payment plan (Plan details and Terms & Conditions are listed below)

**Back** **Authorize** **Cancel**

Contact Information

Change

Name/Address

Phone

E-mail

All correspondence will be sent via e-mail

Please send me e-mail payment reminders

Balance Summary

Name	
Total Amount Due	\$50.00

Review the information, read terms and conditions. To use the Nelnet payment plan, you must agree to Nelnet's terms and conditions. Click the box and then click "authorize."

Progress Tracker



Review & Authorize

Nelnet Returned Payment Fee Policy

Amount Due Today **\$40.00**

Remaining Amount **\$50.00**

Payment Method (change)

I have read and accept the terms and conditions of this payment plan (Plan details and Terms & Conditions are listed below)

**Back** **Authorize** **Cancel**

Contact Information

Change

Name/Address

Phone

E-mail

All correspondence will be sent via e-mail

Please send me e-mail payment reminders

Balance Summary

Name	
Total Amount Due	\$50.00

Review the payment details. If accepting details, click the terms and conditions box and authorize.

### Payment Details

[Change](#)

Future Payments Scheduled		
Amount Due Today		
Date	Description	Amount
June 15, 2021	Enrollment Fee	40.00
<b>Amount Due Today</b>		<b>\$40.00</b>

### Future Payment Schedule

Payment Date	Description	Amount
Thursday, July 1, 2021	Payment Service Fee	10.00 0.28
Monday, August 2, 2021	Payment Service Fee	10.00 0.28
Wednesday, September 1, 2021	Payment Service Fee	10.00 0.28
Friday, October 1, 2021	Payment Service Fee	10.00 0.28
Monday, November 1, 2021	Payment Service Fee	10.00 0.28

A 2.75% Nelnet service fee will be assessed for payments made with a credit card. The service fee is non-refundable. Should a payment amount or method change, the service fee will change accordingly.

Card transactions for Loyola University Maryland are processed by Nelnet Campus Commerce, USA.

**\$0.00** Prepaid finance charge

I have read and accept the terms and conditions of this payment plan

[Back](#)

[Authorize](#)

[Cancel](#)

Click done.



## Thank You

Thank you for completing a payment plan for Loyola University Maryland. Please print a copy for your records.

Did you know that you can receive text alerts on your mobile phone? [Learn More.](#)

An authorized party can make payments on your behalf.

Amount Paid Today  
**\$40.00**

Agreement Number

Remaining Amount  
**\$50.00**

I have read and accept the terms and conditions of this payment plan (Signed on 15 Jun 2021)

[Done](#)

[Print](#)

### Contact Information

Name/Address

Phone  
E-mail

All correspondence will be sent via e-mail

Please send me e-mail payment reminders

### Balance Summary

Loyola University Maryland Internal Use Only