

Senate Committees

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Academic Assessment

Standing Committee of the Academic Senate

Membership

5 faculty, 1 from each area; serving 2-year, staggered terms; selected by the Faculty Affairs Committee

1 student representative

Director of Institutional Research

Chair: a faculty committee member, elected in the spring, by the committee membership

Charge

The committee assists departments, the schools, the College, and committees in assessment in the following areas: curriculum, student learning, teaching, faculty evaluation, and faculty development. The Committee reports annually, in writing, to the Senate.

Academic Space Monitoring

Standing Committee of the Academic Senate

Membership

4 faculty, 1 from each area; serving 2-year staggered terms, selected by the Faculty Affairs Committee (these faculty also serve on the Facilities Use Committee of the Loyola Conference).

1 student representative

Representative of the Academic VP and a member of Event Services

Chair: a faculty committee member, elected in the spring, by the committee membership

Charge

The committee reviews the proposed changes in physical plant that may affect academic uses. The committee reports annually, in writing, to the Senate.

Academic Standards

Standing Committee of the Academic Senate

Membership

17 faculty, 4 from each area plus 1 additional member from the Speech Pathology Department; serving 3-year, staggered terms, selected by the Faculty Affairs Committee

Dean of Freshmen and Academic Services; Director, Center for Academic Services and Support (CASS)

Chair: Dean of Freshmen and Academic Services

The Committee carries out its work in collaboration with the administrators and staff of the Center for Academic Services and Support. CASS records, space, and resources are required to conduct the appeals hearings. CASS staff provides secretarial support to the Committee, and CASS administrators serve as probation advisors for students whose appeals are successful. Therefore, it is appropriate and practical for the Dean of Freshmen and Academic Services, who also has faculty status, to chair this committee.

Charter

Review boards comprised of approximately 3 faculty members from the Academic Standards Committee normally convene twice annually to review the appeals of students who have been academically dismissed from Loyola College. There are three review boards: one to hear the appeals of first-year students, one for arts and sciences majors beyond the freshman year, and one for business majors beyond the freshman year. An administrator from the Center for Academic Support Services serves as a non-voting moderator for each board. An additional board counsels first-year students who have been placed on academic probation at the end of their first semester.

Charge

The Academic Standards Committee regularly reviews the criteria for maintaining good academic standing at Loyola College and makes recommendations for changes when appropriate. The committee also reviews the process by which the College upholds academic standards for undergraduate students. The committee reports annually, in writing, to the Senate.

Approved by the Senate on February 12, 2002.

Academic Technology

Standing Committee of the Academic Senate

Membership

5 faculty, 1 from each area in A&S and 2 from SSBM; serving 2-year staggered terms, selected by the Faculty Affairs Committee. The Faculty Representatives also serve as the faculty representatives of the Technology Services Committee of the Loyola Conference.

Assistant or Associate Vice President for Academic Affairs; Director of the Loyola/Notre Dame Library

Non-voting ex-officio members - Assistant Vice President for Technology Services; Director of Computing Services; Director of Instructional Services

Chair: a faculty committee member, elected in the spring, by the committee membership

Charge

The committee considers and makes recommendations about the technology and technology service requirements of the faculty. The committee reports annually, in writing, to the Senate.

Approved by the Senate on December 11, 2001.

Athletic Council

Standing Committee of the Academic Senate

Membership

2 faculty; serving 3-year, staggered terms, representing both sexes, selected by the Faculty Affairs Committee

Director of Athletics; NCAA Faculty Athletic Representative (faculty member appointed by the Vice President for Academic Affairs); an Assistant or Associate Vice President for Academic Affairs; Senior Women's Athletics Administrator; Academic Coordinator for Varsity Athletics; President of the Student-Athlete Advisory Council

Chair: a faculty committee member, elected in the spring, by the committee membership

Charter

The Athletic Council may investigate and/or hold hearings for suspected or alleged violations of NCAA regulations at Loyola College and will forward its recommendations to the Vice President for Academic Affairs. It may investigate or hold hearings at the request of the Department of Athletics, the Vice President for Academic Affairs or on its own initiative.

Charge

The Athletic Council is a standing committee of the Academic Senate and an advisory council to the Vice President for Academic Affairs on the relationship between athletics and academics at Loyola College and academic matters for student athletes. The Athletic Council will report annually, in writing, to the Academic Senate and the Vice President for Academic Affairs.

Curriculum: Graduate

Standing Committee of the Academic Senate

Membership

8 faculty, 1 member of the Undergraduate Curriculum Committee who acts as a liaison to the committee; Chairs or Directors of the following 7 graduate programs (Education, Graduate Business and Executive MBA programs, Computer Science, Modern Studies, Psychology, Speech/Language Pathology and Audiology, Pastoral Counseling). Members of the Graduate Curriculum Committee also serve on the Graduate Studies Committee.

Associate Deans in CAS and SSBM

Chair: a faculty committee member, elected in the spring, by the committee membership

Charge

The committee's primary responsibilities are to maintain standards of academic excellence in the liberal arts tradition throughout the graduate curriculum and to ensure a coherent educational program congruent with the goals of the current Mission and Goals statement. Under the guidelines of the Graduate Program Approval Process the committee reviews curriculum of new graduate degree programs or new areas of emphasis as well as any action or proposal of existing programs which affects another department/program.* The committee reports annually, in writing, to the Senate.

*Curricular proposals from SSBM are dealt with first within the SSBM assembly, where effects on other departments within the school are considered. Once the curricular proposals are accepted by SSBM, the Curriculum Committee of the college considers effects on the other departments of the college.

Curriculum: Undergraduate

Standing Committee of the Academic Senate

Membership

8 faculty, 2 from each area; serving 3-year staggered terms, elected by their colleagues within the same constituency

1 student representative (non-voting)

Director of the Honors Program

Non-voting ex-officio members: Dean of the College of Arts and Sciences or an appointed representative, Dean of the School of Business and Management or an appointed representative, Dean of Freshmen and Academic Services or an appointed representative, SGA Vice President of Academics

Chair: a faculty committee member, elected in the spring, by the committee membership

Charter

The committee may initiate proposals and studies of undergraduate curricular and related academic matters.

Charge

The committee's primary responsibilities are to maintain standards of academic excellence in the liberal arts tradition throughout the undergraduate curriculum and to ensure a coherent educational program congruent with the goals of the current Mission and Goals Statement. The committee reviews the following actions or proposals for curricular change:

- changes in Core courses, requirements, or prerequisites
- changes in departmental courses affecting requirements in other departments * or programs
- changes in cross-listed courses
- other new programs, initiatives, or requirements that involve more than one academic department or discipline
- new concentrations in existing majors
- significantly revised majors or minors
- new majors or minors in a single discipline
- new interdisciplinary majors or minors

The Committee reports annually, in writing, to the Senate.

* Curricular proposals from SSBM are dealt with first within the SSBM assembly, where effects on other departments within the school are considered. Once the curricular proposals are accepted by SSBM, the Curriculum Committee of the college considers effects on the other departments of the college.

Adopted by the Senate on March 20, 2001.

Enhancement of Teaching and Learning

Standing Committee of the Academic Senate

Membership

4 faculty, 1 from each area; serving 2-year staggered terms, selected by the Faculty Affairs Committee

Assistant or Associate Vice President for Academic Affairs

Chair: a faculty committee member, elected in the spring, by the committee membership

Charter

The committee recommends, plans, and executes programs and workshops to enhance teaching and learning.

Charge

The committee considers ways to enhance teaching and learning. The Committee reports annually, in writing, to the Senate.

Faculty Compensation Committee

Standing Committee of the Academic Senate

Membership

6 tenured or tenure-track faculty members, 1 from each area and 1 at large; serving 3-year, staggered terms, elected by their colleagues.

A member of the Faculty Affairs Committee selected by the Faculty Affairs Committee

Chair: a faculty committee member, elected in the spring, by the committee membership

Charter

The committee represents the faculty on issues of salary and benefits. In doing so, the committee communicates directly with the Vice President of Academic Affairs, the Compensation and Benefits Committee, and the Budget Committee.

Charge

The committee makes recommendations on issues relating to faculty salary and benefits. The Committee reports annually, in writing, to the Senate and the faculty.

Faculty Evaluation

Standing Committee of the Academic Senate

Membership

4 faculty, 1 from each of the 4 areas; serving 2-year, staggered terms, selected by the Faculty Affairs Committee

Chair: a faculty committee member, elected in the spring, by the committee membership

Charge

The committee examines the procedures and instruments for faculty evaluation presently in place at the College, and makes recommendations on the continuation or alteration of both College evaluation procedures and the faculty evaluation questionnaire. In making its recommendations, the committee considers best practices at benchmark institutions. The Committee reports annually, in writing, to the Senate.

Faculty Handbook and Academic Policies

Standing Committee of the Academic Senate

Membership

4 faculty, 1 from each area; serving 2-year, staggered terms, selected by the Faculty Affairs Committee

Assistant or Associate Vice President of Academic Affairs

Chair: a faculty committee member, elected in the spring, by the committee membership

Charge

The committee ensures that the Faculty Handbook accurately describes practices, policies, and procedures of the College as they relate to faculty. At the request of the Senate, it reviews academic policies not under the jurisdiction of other committees and forwards recommendations to the Senate. The committee reports annually, in writing, to the Senate.

Graduate Academic Standards Committee

Standing Committee of the Academic Senate

Membership

12 faculty members: limited to tenured, full-time clinical, and full-time affiliate faculty members; 3 from Business, 3 from Education, and at least 1 from each of the other departments and interdisciplinary programs with Graduate Programs; serving 3-year, staggered terms, selected by the Faculty Affairs Committee in consultation with the Deans.

Chair

Associate or Assistant Vice President for Academic Affairs

Charter

When contacted by a department chair or program director, the Committee Chair convenes a Review Panel consisting of 3 Committee members. Panels review allegations of academic dishonesty by graduate students. In addition, Panels hear appeals of graduate students in Arts and Sciences who have been dismissed from Loyola College. In selecting Committee members to serve on a Review Panel, the Committee Chair takes into account Committee members' disciplines so the Panel has appropriate representation. The Chair also rotates Panel assignments, so as to balance the committee workload. The Chair, or his/her designee, serves as a non-voting member on all Review Panels in order to provide assistance and help ensure consistency from case to case.

Charge

The Graduate Academic Standards Committee regularly reviews university-wide policies on academic standing and dismissal for graduate students, and makes recommendations when appropriate. The Committee reports annually, in writing, to the Senate and to the Deans.

Institutional Review Board

Standing Committee of the Academic Senate

Membership

5 faculty, at least 1 from Natural Sciences, at least 1 from Social Sciences, and at least 1 from Humanities or Business; serving 3-year, staggered terms, selected by the Faculty Affairs Committee

Grant Services Coordinator and/or Grant Services Officer

1 extern who is not affiliated with the College

Chair: a faculty committee member, elected biannually in the spring, by the committee membership

Charter

The committee must approve all research proposals involving human subjects. The committee may alter, suspend, or terminate any research activity that does not conform with either College policy or the guidelines set forth in 45 CFR 46, Code of Federal Regulations.

Charge

The committee establishes guidelines and procedures for reviewing all research involving human subjects to ensure the protection of human rights in accord with the guidelines set forth in 45 CFR 46, Code of Federal Regulations. The committee reports annually, in writing, to the Senate.

Library

Standing Committee of the Academic Senate

Membership

4 faculty, 1 from each area; serving 3-year, staggered terms, selected by the Faculty Affairs Committee

Chair: a faculty committee member, elected biannually in the spring, by the committee membership.

Charter

The committee serves as Loyola's faculty representatives on the Loyola/Notre Dame Faculty Library Committee.

Charge

The committee works to ensure that the Loyola/Notre Dame Library provides the best support possible to the Loyola community and to ensure the centrality of the Library in the academic life of the College. The committee reviews and recommends improvements to meet the faculty's Library needs. The Committee reports annually, in writing, to the Senate.

Research and Sabbatical

Standing Committee of the Academic Senate

Membership

7 faculty, at least 1 from each area; serving 3-year, staggered terms, selected by the Faculty Affairs Committee

Non-voting ex-officio member: Assistant Director of Grant Services

Chair: a faculty committee member, elected biannually in the spring, by the committee membership.

Charter

The committee reviews and evaluates applications from faculty members for financial assistance from the College for summer research grants and sabbaticals. These recommendations are submitted to the Vice President for Academic Affairs for implementation with copies to the Dean of the School of Arts and Sciences and the Dean of the School of Business and Management.

Charge

The committee recommends policies to promote and support faculty research. The Committee reports annually, in writing, to the Senate and the faculty.