

Budget Committee

Standing Committee of the Loyola Conference

Membership

Faculty Area Representatives to the Conference (B, HU, NS, SS, GR programs)
Chair of the Faculty Compensation Committee

Staff Representative to the Conference

a staff member or an administrator who serves on the Compensation and Benefits
Committee

President of SGA

Vice President for Administration, Vice President for Academic Affairs, Vice President for Development, Vice President for Finance, Vice President for Student Development, Director of Resource Management, an Assistant or Associate Vice President for Academic Affairs, Dean of Arts and Sciences, Dean of the Sellinger School, Assistant Vice President for Financial Services, an Assistant Vice President for Student Development

Chair: Vice President for Finance

Charge

The committee assumes responsibility for establishing the annual budget assumptions and priorities, reviewing these assumptions and priorities in relation to the College's long-range strategic plan, and drafting the College's budget (including recommendations for tuition, employee compensation, and transfers to and from the endowment). The committee sends copies of meeting agendas and minutes to the Senate-Conference Executive Committee, and reports annually, in writing, to the Conference.

Adopted by the Conference on November 16, 2004.

College Diversity Committee

Standing Committee of the Loyola Conference

Membership

6 faculty, 1 from each area, 1 who teaches graduate students, and 1 at large; serving 2-year, staggered terms, selected by the Faculty Affairs Committee

1 staff member selected by Staff Council and 1 selected by the Assistant Vice President for Academic Affairs and Diversity

administrators from each Division of the College (Academic Affairs, Administration, Development, Finance, and Student Development) appointed by the respective Vice President

2 students, selected by SGA

Assistant Vice President for Academic Affairs and Diversity, Director of Campus Ministry or his/her representative

Chair: Assistant Vice President for Academic Affairs and Diversity

Charter

With the advice of the Assistant Vice President for Academic Affairs and Diversity the committee forms task forces to consider diversity matters raised by committee members or Loyola campus constituencies. These task forces may study problems, propose and pursue special projects, convene meetings, and propose that the committee take specific action. Task force leaders are appointed by the Chair. Task forces are composed of committee members, and others as necessary to the task force's work.

Charge

Working in conjunction with the Assistant Vice President for Academic Affairs and Diversity, the committee provides campus leadership on diversity issues. These issues include: diversity in undergraduate and graduate student populations; curricular diversity in undergraduate and graduate programs; recruitment, mentoring, and retention of faculty of color; creating a campus climate that assumes, accepts, and engages diversity as necessary to the pursuit of the Jesuit educational mission; creating mutually supportive linkages, and enhancing the College's reputation, in Baltimore; creating mutually supportive relationships with other colleges and universities in the Greater Baltimore area; and other issues as they arise and complement the committee's charge. The committee sends copies of meeting agendas and minutes to the Senate-Conference Executive Committee, and reports annually, in writing, to the Conference.

Approved by the Conference on November 16, 2004.

Commencement and Convocation Planning Committee

Standing Committee of the Loyola Conference

Membership

4 faculty, 1 from each division including at least 1 faculty member who teaches graduate students; serving 2-year staggered terms, selected by the Faculty Affairs Committee

1 staff member, selected by Staff Council

2 students: 1 undergraduate selected by SGA, 1 graduate

Director of Events Services and Auxiliary Management, Director of Student Activities, Special Assistant to the Vice President for Development, Director of Public Relations, Coordinator for Academic Ceremonies and Support, an Assistant or Associate Vice President for Academic Affairs, Special Assistant to the Vice President for Academic Affairs, Director of Campus Ministry

Chair: an Assistant or Associate Vice President for Academic Affairs

Charter

The committee schedules, determines the logistics of, selects the speaker(s) for, and plans the order of events of the Honors Convocation. This work may be done by a subcommittee.

Charge

The committee sets goals and objectives, assists in planning, and reviews and evaluates Commencement and the Honors Convocation. The committee sends copies of meeting agendas and minutes to the Senate-Conference Executive Committee. The committee reports annually, in writing, to the President who makes recommendations to the Board of Trustees and to the Conference.

Graduate Studies Committee

Standing Committee of the Loyola Conference

Membership

the 8 faculty who are members of the Graduate Curriculum Committee

administrator representatives from Career Development, Financial Aid, Graduate Admissions, Technology Services, Institutional Research, Library, Logistics and Support Services, Public Relations, Records, Resource Management, Student Activities, Student Administrative Services, and any other department that supports graduate students

2 graduate students, 1 from CAS and 1 from SSBM

Associate Dean in CAS; Associate Dean in SSBM; an Assistant or Associate Vice President for Academic Affairs; Director of Institutional Research; Dean of Admissions; Directors of Graduate Business and Executive MBA programs, Chair/Program Director of Computer Science and Modern Studies, Chair and a Program Director from Education, Psychology, Pastoral Counseling and Speech/Language Pathology and Audiology

Co-chairs: Associate Deans in CAS and SSBM

Charge

The committee considers academic support issues for any proposal affecting graduate programs and/or graduate students, and oversees the integration of all such proposals with the mission and strategic plan of the College. The committee serves as an information center and interest forum for graduate programs, and works to continually improve support for graduate programs. The committee exchanges information with the Graduate Curriculum Committee. The committee sends copies of meeting agendas and minutes to the Senate-Conference Executive Committee, and reports annually, in writing, to the Conference.

Approved by the Conference on November 16, 2004.

Compensation and Benefits Committee

Standing Committee of the Loyola Conference

Membership

Chair and 1 other member of the Faculty Compensation Committee

2 staff members, elected by Staff Council

2 administrators, elected in a process overseen by Human Resources

Resource Members (resource members are non-voting) - Vice President for Administration, Assistant Vice President for Human Resources, Director of Compensation and Benefits

Chair: Assistant Vice President for Human Resources

Charge

The committee advises the President's Executive Council, the Vice President for Administration, the Assistant Vice President for Human Resources, and the Loyola Conference from the constituents' perspective about compensation (for staff and administration) and benefits (for all employees) goals, the allocation of resources to meet those goals, and the monitoring of progress toward the achievement of those goals. The committee sends copies of meeting agendas and minutes to the Senate-Conference Executive Committee, and reports annually, in writing, to the Conference.

Approved by the Conference on November 16, 2004.

Facilities Use Committee

Standing Committee of the Loyola Conference

Membership

4 faculty including 1 who teaches graduate courses at Timonium and/or Columbia, serving 2-year staggered terms; selected by the Faculty Affairs Committee (These faculty also serve on the Academic Space Monitoring Committee of the Academic Senate.)

2 staff members, selected by Staff Council

administrative representatives from Records and Public Safety

2 students, 1 commuter and 1 resident, selected by SGA

Vice President for Finance, Assistant Vice President for Campus Services, Director of Special Events and Auxiliary Services, Special Assistant to the Vice President for Development, Director of Student Activities, Director of Public Relations, Director of Logistics and Support Services, an Assistant or Associate Vice President for Academic Affairs, Manager of Parking and Transportation, Director of Recreation, Facility Managers of Off-Campus Programs

Chair: Assistant Vice President for Campus Services

Charter

The committee may form subcommittees or working groups to plan/oversee/study particular projects.

Charge

The committee reviews and makes recommendations for consistent policies regarding all academic and non-academic uses of facilities and parking at all sites. The committee acts as an appeal board to resolve conflicts relating to facilities usage. The committee sends copies of meeting agendas and minutes to the Senate-Conference Executive Committee, and reports annually, in writing, to the Conference.

Approved by the Conference on November 16, 2004.

Technology Services Advisory Committee

Standing Committee of the Loyola Conference

Membership

5 faculty (1 from each division in A&S and 2 from SSBM) including 1 who teaches graduate students; 2-year staggered terms; selected by the Faculty Affairs Committee (These faculty also serve on the Academic Technology Committee of the Academic Senate.)

1 staff member, selected by Staff Council

an administrative representative from Enrollment Management
administrative representatives from each Division of the College (Academic Affairs, Administration, Development, Finance, and Student Development) appointed by the respective Vice President

2 undergraduates (1 from A&S, 1 from SSBM; 1 a resident, 1 a commuter) selected by SGA, and 1 graduate student

Assistant Vice President for Technology Services; Director of the Loyola/Notre Dame Library

Chair: Assistant Vice President for Technology Services

Charter

The committee may form subcommittees or working groups to plan/study particular projects. The committee has a standing Academic Technology Subcommittee which considers and makes recommendations about the technology and technology service requirements of the faculty; the 5 faculty committee members serve on this subcommittee.

Charge

The committee considers ways to encourage and facilitate use of technology for instruction, research and administration, as well as informing the College community of the capabilities, limitations and changes in information technology. The committee sends copies of meeting agendas and minutes to the Senate-Conference Executive Committee, and reports annually, in writing, to the Conference.

Adopted by the Conference on November 16, 2004.