

Planning Worksheet

*Review these questions with your group first AND
make sure to start planning one month in advance*

Goals: What are your group's goals? What would you like to learn, both as individuals and as a group?

When: When are the best days (weekdays? weekends?) and times for your group? How much time do you have (several hours, full day, evening)?

Where: Is there a particular neighborhood or area in the city in which you'd like to serve? Is there a particular community agency that interests you? (see the packet of one-time service opportunities)

Who: Is there a specific population with whom you would like to work? Children, men, women, people who are experiencing homelessness, etc.?

What: What type of service interests your group? Serving at a meal program, planning a Christmas party for local children, working on home repair, doing a neighborhood clean-up?

How many volunteers do you expect to participate?

Do you have funds available for supplies, food, etc?

Do you have your own transportation or will you need a Loyola vehicle?
(Check out: www.loyola.edu/ccsj/transporation.html)

Dates for preparation and reflection:

Other notes:
