

One-Time Service Event Evaluation

Name _____ Phone _____

Address (or mailstop #) _____
Street City Zip code

Other Organizers (if any) _____ Phone _____

1. Please circle the category which best describes your relationship to Loyola College?

Student: Undergraduate Graduate
Year in College: Program:
Major:

Employee: Staff Faculty Administrator

2. What kind of group or club participated in this service event?

3. What is your role in that group or club?

Details about the One-Time Service Event

4. Date of Service Project:

5. Total # of volunteers involved (including yourself):
(Please complete the volunteer roster and attach it to this a form.)

6. With which agency did your group volunteer?

7. Who was your main contact for setting up the event? Were they onsite when you volunteered? If not, who was? (If the agency was not listed in our community agency listing, please provide the name, address and contact information for the agency.)

8. In what type of work did your group participate?

9. Briefly describe the results of your project:
(For example, number of people served, number of goods collected, buildings rehabbed, etc.)

10. How helpful do you think your group was to the community you served?
Very helpful Somewhat helpful Neutral Somewhat unhelpful Not at all helpful

11. Did your experience increase your awareness of any particular issues facing the Baltimore community? If yes, what issue/s?

12. How did you prepare your group for their service experience?

13. What kinds of reflection activities did you provide after the service was completed?

Planning Information and Materials

14. Please rate the helpfulness of the following items in planning your one-time service event:

a. One-Time Service Options List

Very helpful Somewhat helpful Neutral Somewhat unhelpful Not at all helpful

b. Planning Materials

Very helpful Somewhat helpful Neutral Somewhat unhelpful Not at all helpful

c. Preparation and Reflection Materials

Very helpful Somewhat helpful Neutral Somewhat unhelpful Not at all helpful

d. Discussion with Center for Community Service and Justice staff members

Very helpful Somewhat helpful Neutral Somewhat unhelpful Not at all helpful

15. Is there any other information that would have been helpful while planning this one-time service event?

Follow-Up

16. Is there any kind of follow-up activity or additional information/education that would be helpful for your group?

17. Is there a follow-up service event planned by your group?

18. Would you recommend this site to another group planning a similar event?

19. Do you have any suggestions to improve the experience for you or your volunteers next time?

**Thank you for taking the time to learn and serve in our community in
Baltimore**