

Senior Year Career Action Plan



Senior year is the time to integrate all the experiences and activities of the last three years. You need to make some career decisions and prepare to make your transition into the real world of work or graduate study.

STRATEGIES FOR SUCCESS

- Make a personal appointment with a Career Advisor early in your senior year - and often throughout that year - to discuss where you're headed and how we can assist you. We can help you design a career marketing strategy and a timeline for your post-graduation plans.
- Have your updated resume and cover letter(s) critiqued by The Career Center.
- Activate/update your information on HireLOYOLA. Upload your resume on the system.
- Attend "Effective Resumes and Employment Correspondence" and "Interviewing for Success - Parts I and II" workshops, which are required to participate in on-campus interviews. Attend a Marathon Workshop (Wings & Workshops) to complete all three in one evening session. "Applying to Graduate/Professional School" is a valuable workshop for those planning to pursue an advanced degree.
- Sign up for interviews on-line through HireLOYOLA. Our On-Campus Recruitment Program brings recruiters to campus during the fall and spring semesters to interview students for jobs and internships.
- Get some feedback on your interview skills. Schedule an appointment to discuss how your on-campus interviews went and how you can improve. Career Advisors are available to conduct practice interview sessions for employment and/or graduate/professional school. Also consider participating in our Practice Interview Program.
- Participate in local and regional job fairs to connect with potential employers.
- Use resources such as the Alumni Career Network, job listings, employer contacts, on-campus recruiters' list, business directories and so on including social media sites in LinkedIn, Twitter & Facebook.
- Have a professional presence on Facebook. Employers check social networking sites when making hiring decisions.
- If you haven't already done so, learn how to set up a LinkedIn Profile by attending the LinkedIn workshop. Join groups such as Loyola University Maryland Alumni Group and The Career Center to increase your connections.
- Refine your networking skills. Continue to meet professionals through on- and off-campus programs. Investigate potential professional associations.
- Seek an internship or related work experience.
- Be resourceful. Access *Job Choices*, listing employers seeking college graduates for employment, for free on-line.
- Identify people who will be references for you. Ask them if they are willing to serve as a reference and give them a copy of your resume. Keep your resume current.
- Be proactive in your job/graduate school search and be aware of deadlines. Follow up on all of your applications.
- Complete applications for graduate/professional school and have your essay critiqued by The Career Center.
- Finalize your plans. Visit our website, www.loyola.edu/thecareercenter, and maintain contact with us.