

**Software Tracking and Piracy Mini-Paper Rubric
ET680**

	Developing	Proficient	Distinguished
Tracking Process	Describes a process for tracking software that covers one of the three things mentioned in distinguished.	Describes a process for tracking software that covers two of the three things mentioned in distinguished.	Describes a process for tracking software that makes it possible know how many copies of software are owned, on what computers the software is loaded, and where the original disks are located.
Balance	Does not consider the need for balance.	Takes into account the need for balance between the need to serve the teachers and students and the need for control.	Makes clear that decisions are based on a balance between the need to serve the teachers and students and the need for control.
Piracy	Mentions the problem of software piracy	Describes a plan for piracy prevention.	Shows a clear understanding of the need for piracy prevention and suggests clear policies and procedures for preventing piracy.
Tracking Details	Only tracks the basic information.	Discusses some additional details of what must be tracked.	Includes worthwhile details of what must be tracked, such as version numbers of software, hardware requirements of software, etc.
Mechanics	Contains many grammar, spelling, and/or usage errors or is clearly stretching to fill space	Contains a few grammar, spelling, and/or usage errors or is too long or too short	Contains correct grammar, spelling, and usage throughout and is approximately 3 pages with 12-point font, double-spaced, and numbered pages