



International Applicant Procedures and Inventory Listing

Name _____

How To Use This Form

International applicants to Loyola's Graduate Programs who require a student visa (F-1) are required to submit certain documentation in addition to the academic credentials that are necessary for Admissions Committee review. These required documents are outlined in the lists that follow. **Please include this form when you submit your application.**

Documentation Required for Admission Review

A complete International file is one that includes the following documents:

- *International Student Supplemental Application* (required by Immigration and Naturalization Service (INS).
- *TOEFL Score Report* (required only if English is not your native language).
- *Personal statement, or statement from benefactor* affirming that all expenses will be met during your period of enrollment at Loyola. Expenses include tuition, fees, books, housing, medical, and all other living expenses. (in U.S. dollars)
- *Declaration of Finances Form* must accompany a current bank statement issued within one month of applying. (in U.S. dollars)
- *Current bank statement (within a month of application)* verifying that funds are available to support your stay at Loyola. (in U.S. dollars)
- *Personal statement* indicating your plans for summer, such as whether you will be staying in the U.S. to enroll in courses or whether you will leave the United States.
- *Personal statement, or statement from benefactor* showing that all expenses will be met during the summer (if applicable).

All documentation must be submitted prior to submission for Admissions Committee review.

Inventory Listing

You may submit items separately or use the envelope provided. Before sealing the envelope to send your materials to Loyola College, make certain that all appropriate boxes have been checked on this form. Remember to include this inventory listing with the materials you send to The Office of Graduate Admission.

- TOEFL Score Report* – **required only if English is not your native language** (send unofficial scores with application. Official scores must be sent directly from testing agency. Loyola's institution code is 5370).
- Personal statement, or statement from benefactor* affirming that all expenses will be met during your period of enrollment at Loyola. Expenses include tuition, fees, books, housing, medical, and all other living expenses. (in U.S. dollars)
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- Personal statement, or statement from benefactor* showing that all expenses will be met during the summer.

Documentation Required to Finalize Enrollment

International applicants who are offered admission must follow the steps listed below before form I-20 can be issued:

- *Proof of medical insurance* (students who need an I-20 must obtain insurance through the Loyola College health insurance plan administered by Chickering Claims Administrators, Inc.)
- *Tuition payment* for the first nine credits (U.S. currency bank check payable to Loyola College in Maryland).
- *\$25.00 registration fee.*

Please send materials to: Office of Graduate Admission, Loyola College in Maryland, 4501 North Charles Street, Baltimore, MD 21210-2699; Telephone: 410-617-5020 or 800-221-9107, extension 5020; Fax: 410-617-2002; Email: graduate@loyola.edu.