

**Loyola/Notre Dame Library  
Media Services**

**PC Tablet Usage**



- 1. This PC Tablet is a wireless (Wi-Fi enabled) laptop.**
- 2. Unzipper the case. Unlock the slide levers on the unit's edge.**
- 3. Rotate the monitor counter-clockwise and extend to a comfortable angle to the keyboard.**
- 4. Power on by pushing the rocker switch on the monitor's left top edge to the left.**
- 5. Its operating system is Windows XP. Allow it to boot-up.**
- 6. Use the touch-pen stored in the upper left to interact with the Tablet. Be gentle with the pen and screen.**
- 7. There is no need to log-on. Each public area in the library is Wi-Fi accessible, but if you lose signal just move to a different location.**
- 8. Do not save files on the PC Tablet – use an external USB ("thumb") drive or save files to the desktop and email them as attachments.**
- 9. Shutting down the unit restores it to its original configuration – and erases any saved files.**

**Be aware of power usage. PC Tablets can run for several hours fully charged, but it is safer to use the AC adapter/recharger whenever possible.**

**See Media Services staff for questions. Enjoy!**

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