Assessment / Usability Librarian

The Loyola • Notre Dame Library seeks a dynamic, innovative, and experienced librarian to join our Research & Instruction Department for 24 months. The Assessment, Usability and Instruction Librarian will provide leadership to a team of people from across the library to coordinate assessment and usability activities as well as teach information literacy classes.

The successful candidate will communicate effectively and work collaboratively with other units in the library to recommend and implement assessment and usability strategies, playing a key role in demonstrating the value of the library while also shaping library policies, services and decisions using sound assessment practices to highlight and raise the profile of the library's collections, services, and facilities.

Responsibilities:

- Collaborate with library leadership and university stakeholders to plan, implement and promote a program of user-focused assessment, documenting, correlating, and disseminating assessment results, to incorporate the knowledge gained into library strategic planning, decision-making, and service enhancements.
- Develop a common core of statistical data reported to national and regional reporting surveys and assists staff with use of data to improve library services and programs.
- Coordinate all aspects of library assessment, collaborating with various departments and appropriate IT and library colleagues to ensure accurate assessment of library resources and services. Provide consultation, training, and documentation to support library staff as they gather, process, analyze, manage, and report data related to library resources and services.
- Interact with user communities to identify their priorities and needs and explore ways to enhance the user experience throughout the library, developing and/or administering various assessment instruments and surveys, focus groups or measures of library resources and services.
- Share successes and lessons learned across the library, making policy and operational recommendations based upon assessment results. Promote a culture of assessment, continuous improvement and data-informed decision making.
- Analyze and report on data gathered from various sources including library systems, vendor statistics, observations, surveys, web analytics, interviews, and focus groups.
- Provide library research instruction to on-campus and off-site students both in-person and online.
- Act as a liaison to academic departments, performing collection development and outreach to faculty.
- Participate in other departmental and library-wide initiatives.

Required Qualifications:

- ALA-accredited Master's in Library/Information Science, Social Sciences or other related field where the combination of education, training and experience will yield comparable skills;
- 2+ years of experience in an academic setting within the last five years;
- Demonstrated knowledge of library assessment trends;
- Demonstrated information literacy instruction experience;
- Demonstrated effective oral, written, and interpersonal communication skills;
- Demonstrated effective project management and analytical skills;
- Ability to work creatively and effectively both individually and collaboratively;
- Ability to thrive in a changing work environment and demonstrated commitment to professional development.
Preferred Qualifications:

- Working knowledge of Tableau or other statistical software applications used for analyzing qualitative and quantitative data;
- Experience designing assessment projects, defining research questions, documenting and analyzing data and providing recommendations for improvement;
- Ability to present complicated information in easily comprehensible formats, e.g., data visualization, appropriate use of charts, etc.;
- Graduate level coursework in research design and assessment; Knowledge of multiple formats for representing data such as XML or JSON.

About the Library:

The Loyola • Notre Dame Library is one of two independent academic libraries in the United States. Situated between two adjoining campuses (Loyola University Maryland and Notre Dame of Maryland University) in a residential area of northern Baltimore City, the Library serves a total population of 7,474 FTE including 5,516 FTE at Loyola University Maryland, recognized for excellence in teaching and learning, and 1,958 FTE at Notre Dame of Maryland University, a leader in education of women.

The Library offers an excellent benefit package that includes medical, access to dental, life, and disability insurance, as well as TIAA-CREF retirement. Successful candidates will be subject to a pre-employment background check.

The Loyola • Notre Dame Library is an equal opportunity employer, and does not discriminate on the basis of race, color, national and ethnic origin, religion, sex, sexual orientation, disability, or age.

Application Procedures: Review of applications will begin immediately and the position will remain open until filled. Please submit electronically a resume, cover letter, and a list of three (3) work-related references with “Assessment, Usability and Instruction Librarian” in the subject line to Lorena Dion, Administrative Operations Coordinator: ldion@loyola.edu.