

# Business

## CURRENT AWARENESS

- 1) Database Alerting Services (Saved Searches & Citation Alerts)
- 2) Table of Contents Services
- 3) Recent Acquisitions

### 1. Database Alerting Services

Database Alerts let you keep up with current research about a topic of interest. There are 3 types of citation alerts. All require that you set up an account in the database. **Saved Searches** allow you to set up a search and save it. Each time a new article on your topic comes out you will receive an e-mail. **Search Alerts** are similar but the search is run at an interval you choose, daily, weekly, monthly, etc. **Citation Alerts** let you know when a seminal work (or one of your works) has been cited by a search alert:

### Business Source Premier, EconLit, Regional Business News & INSPEC

1. Set up an account in My EBSCOhost in the top left of the page. To create your account, select the "I'm a new user" link.
  2. Enter and run a search in a database. From the results list screen, select the "Search History/Alerts" tab just above the first item on the list.
  3. Select the "Save Searches/Alerts" link from the menu appearing above your search.
  4. Save your search as an alert and name it.
  5. You may select the frequency by which the search is run (daily, weekly, bi-weekly or monthly) for up to one year. Citations to new items matching your search will be delivered to your e-mail address.
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## **EIU Viewswire**

1. Click on Register and fill out the information on yourself.
2. Go to **My alerts** and choose the countries, industries and topics you need to track. When a story is published on them you will be sent an e-mail with a direct link to the article.

## **ABI Inform**

Search for items on a topic or in a publication. Click on the "Set up Alerts" button. ProQuest alerts only require an e-mail address. They do not require any registration. When setting up an alert, it is possible to specify the following:

1. How often you wish to receive e-mail.
2. An expiration date for the alert.
3. Custom subject line and message.

Proquest RSS Feeds create links into their licensed material - journal articles. Proquest has several predefined feeds that you may subscribe to in your RSS reader.

## **Social Science Citation Index**

1. Run your search (i.e., type in your search terms and click on the submit button).
2. Click on either the Combine Searches page or the Advanced Search page.
3. Click the Save History button next to the search that you would like to save.
4. Sign in or register. To register for the first time, click on the Register hyperlink to create your profile
5. Enter a **History Name** and **Description** for the search (e.g., mysearch1).
6. Make your settings for e-mail alerts by selecting the e-mail alerts checkbox and selecting the alert settings that you would like (e.g., alert to be sent weekly or monthly). Then click Save.

## **2. Table of Contents Services**

Table of contents alerts (TOC) automatically e-mail the latest table of contents for your selected journals. This is a great way to keep up to date on new advances in your field without actually receiving a paper copy of the journal.

## Business Source Premier, EconLit, Regional Business News & INSPEC

1. Connect to the database that indexes the journal you're interested in from the Indexes & Databases list.
2. Click on the "Publications" button on the green menu bar at the top of the screen.
3. Browse or search for the journal title and select the title you want.
4. Log onto My EBSCOhost (see above) and click on the "Journal Alert" link in the yellow bar at the far right of your screen.

## Kluwer Online

1. You must sign up and login for alerts service. You do not need to create a username or password. Your e-mail address will act as your login.
2. Enter your e-mail address.
3. The only fields required are: title, first name last name, occupation, and country.
4. Click the save and continue button.
5. Clicking on the triangle on the left of each category will expand the list to allow you to choose from a more specialized list of selections and from a list of journal titles. If you would like to sign up using an alphabetical list, click the button on the right.
6. Select journals for which you would like TOC alert service activated.
7. Be sure to click save and continue when you are done selecting. Your preferences will be updated. You will be automatically signed out.

### 3. Recent Library Acquisitions

The library catalog has a **New Titles** section where you can search by call number to see what books have been recently added to the collection. To do this, go to the catalog and click on New Titles, Select a call number range and a date range and click on Search. You should see a listing of the most recently added books.

Call Number Ranges:

HB	Economic Theory	HF	Commerce, Accounting
HC	Economic History	HG	Finance
HD	Business & Companies		