



Application Procedures and Inventory Listing

Sellinger School of Business and Management: Graduate Accounting Certificate

Name: _____

Priority Application Date: March 1st

Inventory Listing:

Please make certain that all appropriate boxes have been checked on this form and include this inventory listing with the application materials you send to the Office of Graduate Admission.

- Signed application form
- Non-refundable \$50 application fee
- Transcripts (**official** - in sealed envelopes)
- Current résumé or vitae
- Official GMAT score *
- WES Evaluation and Translation - *Required only for college or university studies pursued outside the United States*
- TOEFL Score Report – *Required only if English is not your native language or if you have not completed a degree program taught in English. Score cannot be more than two years old. **
- International Student Supplemental Forms—required only if you need a student visa

*Loyola's institution code is 5370

Please send all required documents to:

Office of Graduate Admission
Loyola University Maryland
2034 Greenspring Drive
Timonium, MD 21093

Note: *No action can be taken on your application for admission until all required materials, fees, and transcripts are received.*



Sellinger School of Business and Management Application for Admission

Graduate Accounting Certificate

Priority Application Date: March 1st (*12 credit Summer program only*)

Start Term: Summer 20_____

Priority admission decisions are made by March 20th and then on a rolling admission basis until the program is at capacity.

Personal Data:

Legal Name: _____
DR/MR/MRS/MS/OTHER LAST FIRST MI JR/III/ETC.

Former Name(s): _____ Preferred Name: _____

Permanent Address: _____
NUMBER AND STREET

CITY STATE COUNTRY ZIP/POSTAL CODE

Mailing address:

_____ NUMBER AND STREET

CITY STATE COUNTRY ZIP/POSTAL CODE

Phone: Home: _____ Work: _____ Cell: _____

Social Security Number: _____ preferred E-mail address: _____

Demographic Information Gender: Male ___ Female ___

Date of Birth _____ Place of Birth _____ Citizenship* _____
MO/DAY/YR

Are you a permanent resident of the United States? Yes ___ No ___ Visa Type _____

* IF YOU WERE BORN OUTSIDE THE UNITED STATES, YOU ARE REQUIRED TO PROVIDE PROOF OF CITIZENSHIP (COPIES OF A BIRTH CERTIFICATE OR US PASSPORT) OR A COPY OF YOUR RESIDENT ALIEN CARD. IF YOU REQUIRE AN F-1 VISA, YOU ARE REQUIRED TO COMPLETE THE INTERNATIONAL STUDENT SUPPLEMENTAL FORM AS PART OF YOUR APPLICATION FOR ADMISSION.

Employment

_____ Currently a full time student (if so, skip to next section)

Present Position: _____ Length in Position: _____

Employer: _____

Address: _____

CITY STATE COUNTRY ZIP/POSTAL CODE

Educational Background

List **ALL** colleges/universities attended. You are **required** to submit **official transcripts from each institution**.

College/University	Attendance Dates	Degree/Certificate	Completion Date

Self Reported GPA and GMAT GPA _____ Undergraduate _____ Graduate (if applicable)

Request for GMAT waiver _____
(to qualify for a GMAT waiver you must have an overall GPA of 3.4 and 3.2 in upper level accounting coursework)

Have you taken the **GMAT**? Yes, date taken _____

Scores: Verbal _____ Quantitative _____ Writing _____ No, Registered Test Date _____

Student Classification *(select one)*

_____ First Time Loyola Graduate Applicant _____ Re-applicant to Same Program
 _____ Former Loyola Graduate Student Returning to New Program

Personal Statement

On a separate sheet of paper prepare a concise essay describing your academic and professional goals, and how the program to which you are applying will help you fulfill your goals.

The following questions are optional and are used for statistical purposes only.

Are you of Hispanic or Latino Origin? _____ Yes _____ No

What is your race? Select one or more of the following categories:

American Indian or Alaska Native _____ Black or African American _____
 Native Hawaiian or Other Pacific Islander _____ Asian _____ White _____

Religious Affiliation: _____

Certification

I affirm that the information I have provided on this application form and all other admission application materials are complete, accurate and true to the best of my knowledge. I have authorized each college or university I have attended to release academic and personal information as related to this admission application upon request by Loyola University Maryland. I agree to submit other materials that are required for this admission application. I understand that furnishing false information on any part of this admission application may result in cancellation of admission or registration or both.

Signature _____ Date _____

LOYOLA UNIVERSITY MARYLAND DOES NOT DISCRIMINATE ON THE BASIS OF RACE, SEX, COLOR, NATIONAL AND ETHNIC ORIGIN, AGE, RELIGION, AND DISABILITY IN THE ADMINISTRATION OF ANY OF ITS EDUCATIONAL PROGRAMS AND ACTIVITIES OR WITH RESPECT TO ADMISSION AND EMPLOYMENT. THE DESIGNATED COMPLIANCE OFFICER TO ENSURE COMPLIANCE WITH TITLE IX OF THE EDUCATION AMENDMENT(S) OF 1972, AS AMENDED, AND WITH SECTION 504 OF THE REHABILITATION ACT OF 1973, AS AMENDED, IS GEORGE CASEY, ASSISTANT VICE PRESIDENT FOR HUMAN RESOURCES, YORK ROAD, RM. 206, 410-617-2354. LOYOLA UNIVERSITY MARYLAND IS AUTHORIZED UNDER FEDERAL LAW TO ENROLL NON-IMMIGRANT, ALIEN STUDENTS

*** All application materials, once submitted, become the property of Loyola University Maryland and cannot be returned.**

