GISELE FERRETTO, MSW, LCSW-C

9476 Seven Courts Drive, Nottingham, MD 21236 Cell: 443-286-5822

CAREER OBJECTIVE

A position in a higher educational setting in which extensive experience, skills, and enthusiasm are focused to assist social work students to develop knowledge and skills in social work.

EDUCATION

Licensed Certified Social Worker - Clinical, 1993

<u>Master of Social Work</u>, University of Maryland at Baltimore, School of Social Work, 1982

<u>Bachelor of Arts</u>, Loyola College in Baltimore, Maryland, Major: Sociology, 1980

SKILLS AND EXPERTISE

Field Instruction for foundation, clinical, and macro practice MSW graduate interns Field Instructor assistance through liaison work and networking supports Development of field instructional materials and assignments Development and analysis of policy, regulation, and law Training of social work students, professionals, field instructors, and trainers Grant writing, program development, management, and evaluation Consultation, technical assistance, and development of corrective action plans Writing scripted curriculum and developing materials to enhance learning Best Practice in Child Welfare, Family Preservation Services, and Macro Practice

PROFESSIONAL EXPERIENCE

University of Maryland School of Social Work, Clinical Instructor, 1997 to present

- Field Education Coordinator: employment-based field applications and developing new field placements in Maryland and the DC area (part-time)
- Field Education Liaison: currently for 30 MSW students, employment based placements, Title IV-E Education for Public Child Welfare Program, Social Work Community Outreach Service (SWCOS), and various sensitive field sites
- **Field Instructor** for foundation, clinical, and macro practice interns in Social Work Community Outreach Service (SWCOS) and Family Connections Program
- Administrator in the Title IV-E Education for Public Child Welfare Program, Family Connections, and Assistant Director for SWCOS
- Instructor: develop curriculum and instruct BSW and MSW interns, field instructors, and social workers for Office of Field Instruction at UMBC and UM SSW, Title IV-E Program, Continuing Professional Education Office, Maryland Child Welfare Academy, and SWCOS

Adjunct Faculty Positions, 1989 to present

- University of Maryland, School of Social Work
- Loyola University in Maryland, Sociology Department
 - Also serve as Field Coordinator and Liaison for Social Work Internships
- Goucher College in Maryland, Sociology Department

Maryland Department of Human Resources, Administrator, 1986 to 1997

- Office of the Secretary, Equal Opportunity Office: Administrator
 Developed curriculum and conducted statewide training on equal opportunity related topics; Enforced equal opportunity law through off-site reviews, investigations, development of corrective action plans, and annual reports.
- Office of Personnel Services, Staff Development & Training: Education Director Managed and designed the DHR Leadership Development Program; Directed the DHR Education Programs at seven colleges and universities statewide; Led the Cultural Diversity Initiative for DHR central and the twenty-four Local Departments of Social Services; Developed and conducted statewide training.
- Office of Child Protective Services, Social Services Administration: Administrator
 Provided clinical direction and technical assistance for child welfare
 administrators throughout Maryland; Developed and analyzed statewide policy,
 regulation, and law and developed corrective action plans; led program and
 legislative initiatives; Developed curriculum and conducted training statewide
 of child welfare staff; Developed resource materials for statewide distribution;
 prepared budgets; developed and monitored training contracts, program
 evaluation; handled constituent complaints. Liaison for State Department of
 Education and Department of Mental Health and Hygiene.

Baltimore City Department of Social Services, Continuing Child Protective Services Worker, 1983 -1986

Awarded Outstanding Child Protective Services Worker in Maryland by Governor's Council on the Prevention of Child Abuse and Neglect 1985.

Parents Anonymous of Maryland, Inc., Program Coordinator 1981 - 1983

Developed and maintained statewide parent support groups for abusive/potentially abusive parents. Provided training and supervision for hotline staff and group leaders, fund raising, volunteer recruitment; and managed community outreach for the program.

Research Projects

New Jersey Department of Human Services Institutional Abuse Investigations Unit. Conducted policy search and analysis for review instrument, coded case records, trained staff at Center for Children and Families at Rutgers University.

Evaluation of Alabama's Implementation of a Family Centered Comprehensive Assessment Process for Children, Youth and Families. Research Assistant.

National and State Leadership Experience

National Catholic Campaign for Human Development Foundation Serve on Archdiocese of Baltimore Board to allocate funds to non-profit community projects annually. (Also served on CCHD National Board)

NASW Maryland Chapter member and have served on various committees including Chair of Social Work Faculty & Student Committee

Have Served on Other Boards (full list will be provided upon request)

Selected Publications/Sample of Curriculum Developed:

Author. Scripted Curriculum: Working Effectively with the Courts, UM SSW, Child Welfare Academy (CWA) 2011

Contributing Author. Curriculum: Title IV-E Student Pre-Service Competency and Motivational Interviewing Seminars, UM SSW 2010

Contributing Author. Scripted Curriculum: Family Centered Practice, UM SSW, CWA 2009

Author. Curriculum: Using Groupwork Skills to Enhance Staff Performance of Child Welfare Workers, Excellence in Public Child Welfare Supervision Certificate Program, SSW, CWA 2008

Author. Scripted Curriculum: Introduction to Child Protective Services, UM SSW, CWA 2008

Author. Scripted Curriculum: Assessing and Addressing Safety and Risk in Child Welfare 2009

Author. Curriculum: Understanding and Analyzing Child Welfare Policy 2008

Author. Curriculum: Ethical Decision Making in Child Welfare Practice 2006

Co- Author. Curriculum: Strategies for Field Instructors to Teach Assessments 2008

Author, Curriculum for Children's Group for Family Connections, UM SSW 2000

Author. Child Welfare Policy Guide, UM SSW, CWA 2010

Author. Child Protective Services Investigative Field Guide, UM SSW, CWA 2008

Contributing Author. Accessing Education for Children in Care, Maryland Department of Human Resources 2007

Co-Author. Curriculum on Delivering Dynamic Presentations, UM SSW, SWCOS 1997

Author. Equal Opportunity Program Manual, Department of Human Resources 1996

Author. Complete new chapter of MD state regulations: COMAR 07.02.26, "Child Abuse and Neglect Hearings" 1993

Author. Various Department of Human Resources Child Welfare Policy Directives still in effect

Author. "Recognizing & Reporting Child Abuse and Neglect: A Resource Handbook for Health Care Professionals." Maryland Department of Human Resources, 1992

Contributing Author. "Broken Bodies Broken Spirits: Family Violence in Maryland and Recommendations for Change." Morris Goldseker Foundation of Maryland, June 1991

Co-Author. "Confidentiality Guidelines for Student Records and Communications." Maryland State Department of Education, 1992

Author. "Model Procedures for Multi-disciplinary Teams to Coordinate the Investigation and Prosecution of Cases of Child Abuse," Maryland Department of Human Resources, 1988

Contributing Author. "An Ounce of Prevention is Worth a Life: Formula for a Healthier Future," Interagency Task Force on the Prevention of Childhood Disabilities, 1987

Author. Program Manual for the Child Protective Services Investigation of Medical Neglect of Disabled Infants, Maryland Department of Human Resources, 1986

Designed Curriculum and Conducted Training Workshops throughout Maryland and at National Conferences on the Following Topics

(There are numerous workshops I have provided to social workers, students, field instructors, administrators, and community partners as part of my past employment and as a private consultant for over 30 years. This is just a partial list of the topics rather than the specific events.)

Alcohol Abuse and its Impact on Family Functioning

Assessment of Risk in Troubled Families

Child Physical & Sexual Abuse, Neglect, and Mental Injury Policy and Practice Issues

Child Protective Services Law, Policy, and Procedures

Communication Skills

Coping with Change

Confidentiality Laws and their Impact on Delivering Social Work

Cultural Diversity

Developing Macro Field Experiences and Assignments

Ethical Decision Making in Social Work Practice

Effective Parenting Skills

Facilitating Effective Meetings

Family Centered Practice

Fund Raising & Grant Writing

Group Dynamics and Team Building

Leadership Development Skills

Managing Multiple Priorities

Myers-Briggs Personality Inventory

Recognizing and Reporting Child Abuse and Neglect

Supervisory Training

Understanding and Impacting the Legislative Process

Workplace issues: including Retention, Stress, Sexual Harassment

Specialized Training/Certification

Qualified Administrator of the Myers-Briggs Type Indicator Instrument by Center for Applications of Psychological Type (CAPT)

Strengthening Multi-Ethnic Families and Communities: A Violence Prevention Group Model Trained by author, Marilyn L. Steele, PhD

Nurturing Program for Parents and Children trained by author Stephen J. Bavolek, PhD

MD CHESSIE (Maryland's Children's Electronic Social Services Information Exchange) Maryland's SACWIS (Statewide Automated Child Welfare Information System)

Completed CITI and HIPPA trainings on protection of human subjects' research