Chemistry Lab Job Descriptions 2013-14

Chemistry Lab Assistant I $8.25/hr

Student employees are expected to learn elementary routine tasks which must be accomplished in order for the Department to have a functioning laboratory program. Tasks would typically include cleaning the student work stations and lab benches, retrieval of items from the Departmental printer, photocopying paperwork essential to the laboratory, transporting packages from the secretary's office to the prep room area, unpacking packages and checking contents against packing slips. The majority of a students work schedule involves being trained by a member of the Department in effective and safe laboratory practice. The student is typically working under the direct and immediate supervision of a Lab Assistant II or III.

Requirements:
No experience necessary, just tidy habits.

Chemistry Lab Assistant II $8.75/hr

Student employees are expected to have learned most of the aspects of the tasks which must be accomplished in order for the Department to have a functioning laboratory program and to perform these tasks under the limited supervision of a member of the Chemistry Department. Students are expected to learn new tasks each semester such as the preparation of reagents, setting up reagents and materials, putting away materials, cleaning equipment, preparation of chemical waste for appropriate disposal, or taking inventory of chemicals and equipment. Due to the nature of the position, it is important that students be carefully trained to work safely. Students will work under the limited supervision of a member of the Department.

Requirements:
Students employed in this position must have prior work experience in the Chemistry Department, and must demonstrate an ability to work without direct and constant supervision. Student employees are expected to serve as role models.

Chemistry Lab Assistant III $10.00/hr

Student employees are expected to understand all aspects of that which must be accomplished in order for the Department to have a functioning laboratory program and can independently prepare the solutions, reagents, and set up the equipment needed for a laboratory course. Students must possess organizational abilities as well as technical skill and be able to prepare a teaching laboratory for a given Chemistry session in a timely fashion. Student employees are expected to help in the training of other students employees in some of the technical processes required. Due to the nature of the position, it is important that students be carefully trained to work safely. Students will work under the limited supervision of a member of the Department.

Requirements:
Students employed in this position must have prior work experience in the Chemistry Department, and, due to the problem solving requirements, this experience should also include significant Chemistry laboratory experience. Student employees are expected to work closely with the Technical Assistant and the faculty.