UNDERGRADUATE EXAM SCHEDULE
SPRING 2013

TO: All Undergraduate Students

FROM: Rita L. Steiner, Director of Records

Students can access their grades via WebAdvisor. Courses appearing without grades indicates that those grades have not been processed.

EXAM DAY	TIME	CLASSES SCHEDULED
		STUDY DAY – APRIL 30, 2013 **(Exams are allotted three hours)**
Wednesday, May 1	9:00 a.m.	Classes which meet Monday 10:00 a.m.
	1:00 p.m.	Classes which meet Monday 2:00 p.m.
Thursday, May 2	9:00 a.m.	Classes which meet Monday 12:00 p.m.
	1:00 p.m.	Classes which meet Tuesday 12:15 p.m.
Friday, May 3	9:00 a.m.	Classes which meet Monday 9:00 a.m.
	1:00 p.m.	Classes which meet Monday 1:00 p.m.
Saturday, May 4	9:00 a.m.	Classes which meet Tuesday 8:00 a.m.
	1:00 p.m.	All introductory and intermediate languages (except Latin and Greek)
Monday, May 6	9:00 a.m.	Classes which meet Monday 8:00 a.m.
	1:00 p.m.	Classes which meet Monday 4:00, 4:30, or 5:00 p.m.
Tuesday, May 7	9:00 a.m.	Classes which meet Tuesday 1:40 p.m.
	1:00 p.m.	Classes which meet Tuesday 4:30 p.m.
Wednesday, May 8	9:00 a.m.	Classes which meet Monday 11:00 a.m.
	1:00 p.m.	Classes which meet Monday 3:00 p.m.
Thursday, May 9	9:00 a.m.	Classes which meet Tuesday 10:50 a.m.
	1:00 p.m.	Classes which meet Tuesday 3:05 p.m.
Wednesday, May 1	6:30 p.m.	Classes which meet Monday and Wednesday at 6:00 or 6:30 p.m., and Wednesday only at 6:30 p.m.
Thursday, May 2	6:30 p.m.	Classes which meet Tuesday and Thursday at 6:00 or 6:30 p.m., and Thursday only at 6:30 p.m.
Friday, May 3	6:30 p.m.	Classes which meet Tuesday 9:25 a.m.
Monday, May 6	6:30 p.m.	Classes which meet Monday and Wednesday at 8:00 p.m., and Monday only at 6:30 p.m.
Tuesday, May 7	6:30 p.m.	Classes which meet Tuesday and Thursday at 8:00 p.m., and Tuesday only at 6:30 p.m.

General Notes

1. Please do not request to take the final exam during the regular class period. It is expected that regular class work will continue through the last class of the term, Monday, April 29, 2013.

2. The exam will be held in the same room in which the class regularly meets, unless the instructor informs you otherwise.

3. Conflicts should be resolved with the instructor involved; if this is impossible, please consult the department chair.

4. Students must obtain the prior approval of their instructors to change an exam date or time.

5. Exam periods are usually for three hours; however, the time limit for an exam may be less than three hours (in a few special cases, an exam may require more than three hours).

6. Students who are guilty of dishonesty in exam may incur the penalty of failure in the course or for the exam.

7. Refer to the Honor Code for procedure for reporting violations of the Honor Code.

8. The exam schedule for schools participating in the Baltimore Student Exchange Program differs from Loyola's.

9. **SENIORS** intending to graduate May 2013 who are taking courses at one of the Baltimore Student Exchange Program institutions must make arrangements to have the final grade submitted to the Records Office at Loyola University Maryland no later than May 14, 2013 at 3:00 p.m. **DIPLOMAS WILL NOT BE ISSUED UNTIL OFFICIAL FINAL GRADES HAVE BEEN RECEIVED.**

Subject to Change