Loyola/Notre Dame Library Curriculum Builder Tool

Why should you use Curriculum Builder?

- It’s an easy way to make reading lists using the Seeker database within your Moodle class
- You can create lists, import lists from other people’s public lists, and re-use articles from different lists
- Making a reading list means that the journals linked through will be counted as multiple statistics. This means they have less of a chance of being cancelled by the library due to low usage.

Curriculum Builder links out directly to articles and books within the library databases so students may be required to access the items using their library barcode. Make sure articles are full text or your students will not have access to them. To use Curriculum Builder, follow the instructions below or visit our guide here: [http://guides.lndlibrary.org/faculty/curriculumbuilder](http://guides.lndlibrary.org/faculty/curriculumbuilder).

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Getting Started

- Log in to Moodle.
- Click on your course.
- Turn on Editing in the top right corner.

Click on Add an activity or resource within the topic/session where you want to add the reading list.

A box like the one on the left will pop up. Select External tool and click ADD.

- Name your activity (e.g., Week 3 Reading List)
- Choose Curriculum Builder from the external tool type
- Click on Save and return to course
• Click on the list name within the course

• You should be redirected to a box like this:

![Search for Library Resources](image)

• Do a Basic Search for the content that you want to add to your reading list. Remember that you can broaden and narrow a search by using the operators AND and OR, or search for a known title. You can also use the limiters on the left-hand side.

• Make sure the items are FULL TEXT or students will not be able to access them. E-books are labeled “Request Item”, so click on the title and ensure it is available electronically from LNDL before adding it to your reading list. If you wish to add an article unavailable through the library, please contact our Copyright Information Center.
Choose your results by clicking *Add to Reading List*.
Notice search limiters on the left side.
When you have selected the readings that you want, scroll to the top and click on *SEE CURRENT READING LIST*.

**Using URLs to add Items to Reading List:**

- From your view of the reading list, select Add Web Resource:

  - Find the item’s stable URL, Permalink, or Direct Link and copy and paste it into the URL space.
  - Refer to this guide for finding direct links in popular databases: [http://guides.lndlibrary.org/permalink](http://guides.lndlibrary.org/permalink)

- If students are off-campus, they will need to log in with their library barcode to access the item.
- You can add any URL using this method, including websites accessible outside of the library.
Editing the Reading List

- Edit the sort order of the records by changing the number in the box.
- Add Text or Instructions for your students, if needed.
- Make your list public if you wish to share it with your Loyola colleagues. Click on the word private, and it will switch to public.

Importing from an EBSCO folder

You can also import from an existing list or import from your EBSCO folder. To do this:

- Create your list in your preferred database by adding full-text items to a folder.
- Go to the folder and click on EXPORT.
- Select Generic Bibliographic Management Software.
- Click Save.
- In Curriculum Builder, click on “See Current Reading List” and then on “Import from EBSCO Folder (beta).”
• Copy and paste all the records into the box and click **GENERATE LIST**.
• Always verify that your list has imported successfully by checking the citations.
• Note that Curriculum Builder is an EBSCO product, so the competitor product RefWorks and other competitor databases will not allow links from Curriculum Builder using this method.

**Using a list from a different class**

• Select **Import from an existing list**.

![Image of search for library resources](image1)

• Choose the list that you want. You can import the entire list or individual articles from the list.

**Student view**

Students will see a link to the titles of the articles (and URLs if you have added them) and will click into a record where they can click to see the full text of an article.