

# CENTER FOR THE HUMANITIES

## GRANT PROPOSAL FORM (Please print form and fill out completely)

**Faculty Sponsor, Department:** \_\_\_\_\_

**Event Date:** \_\_\_\_\_

**Project Title:** \_\_\_\_\_

### SUMMARY BUDGET

*Proposed*

*Spent*

Honoraria\*

\_\_\_\_\_

\_\_\_\_\_

Travel

\_\_\_\_\_

\_\_\_\_\_

Lodging

\_\_\_\_\_

\_\_\_\_\_

Advertising

\_\_\_\_\_

\_\_\_\_\_

Food

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Requested from the Center:**

\_\_\_\_\_

\_\_\_\_\_

**Funds from other Sources:**

\_\_\_\_\_

\_\_\_\_\_

**Total Budget:**

\_\_\_\_\_

Have you consulted your chair?

\_\_\_\_\_ Yes

\_\_\_\_\_ No

**FINAL REPORT DUE:** \_\_\_\_\_

**Budget #:**

\_\_\_\_\_

ABSTRACT:

\* Note: The CFH suggests that speakers for smaller events ordinarily be paid an honorarium of around \$500 and speakers for larger events ordinarily be paid an honorarium of around \$1,000. These guidelines, however, do not preclude an event organizer from offering a reasonable honorarium that matches a speaker's stature and the nature of the event. Event organizers should make a brief case for any honorarium that deviates from these guidelines.