



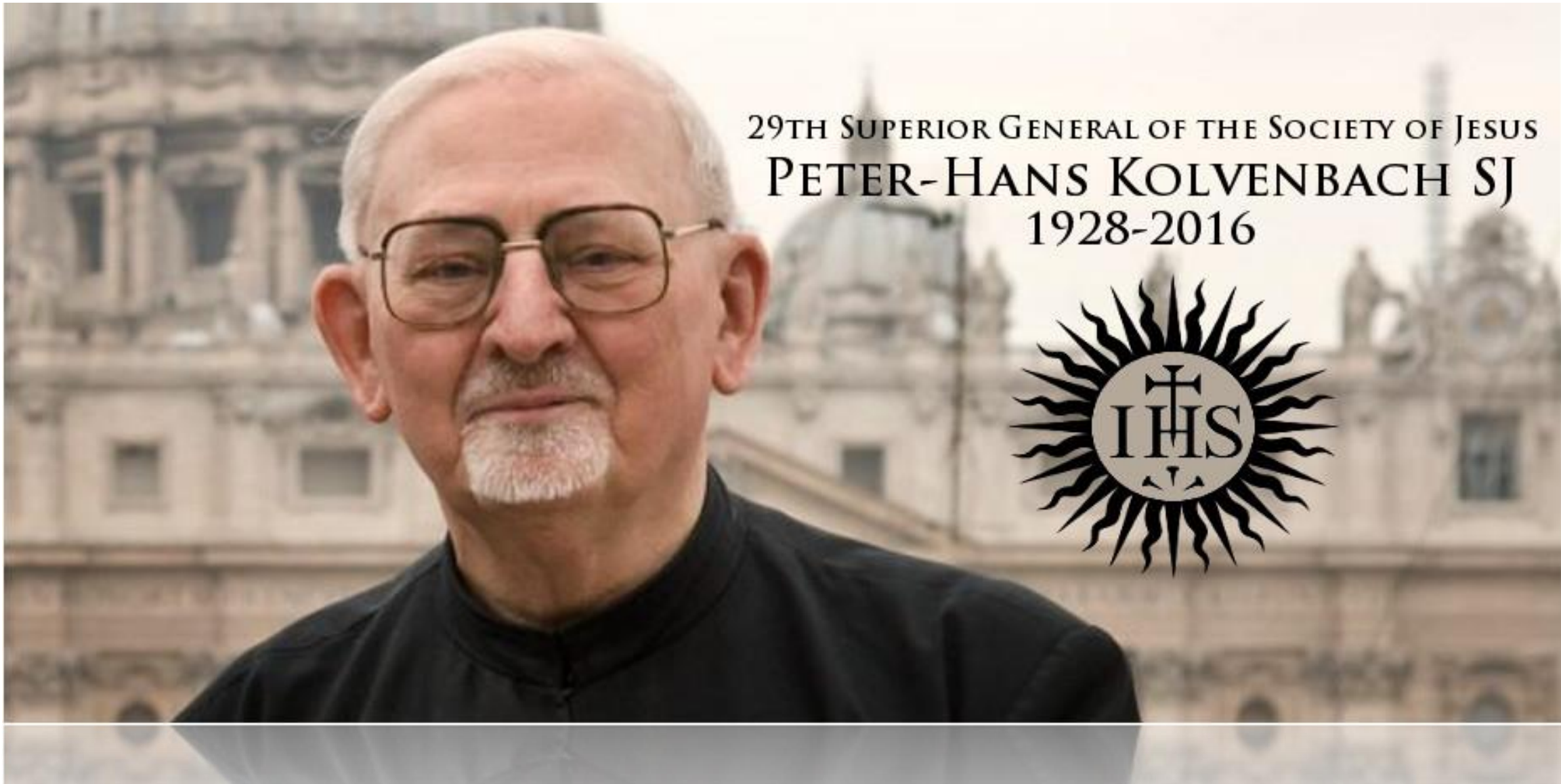
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# KOLVENBACH RESEARCH GRANT PROGRAM INFORMATION SESSION



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# KOLVENBACH RESEARCH GRANT PROGRAM INFORMATION SESSION

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# WELCOME!

What we're covering today:

- What is the purpose of the Kolvenbach Research Grant Program?
- Who may participate?
- What is the award size?
- When is the deadline?
- How are proposals evaluated?
- What types of projects usually get funded?
- How do I apply?
- What are my next steps if I'd like to pursue a Kolvenbach?
- Questions from you!





# PURPOSE

Inspired by the October 2000 address by Rev. Peter Hans Kolvenbach, S.J., the grant program:

- Foster and encourage socially engaged research
- Honor Loyola's research strengths and galvanize the institution's commitment to faith and justice work that serves the needs of the underserved in Baltimore and beyond



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# PARTICIPANTS

Grants will be awarded to:

- Faculty members (T/TT and FTNTT)
- Staff
- Administrators
- Undergraduate students
  - Must work with a faculty member serving as the principal investigator, or
  - Must work with a faculty member serving as the faculty research supervisor and work with a community organization contact



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# PARTICIPANTS, CON'T.

Types of proposals:

- Faculty/employee-directed projects
  - Community-engaged projects led and conducted by faculty members and/or Loyola employees
- Student involvement in faculty-directed projects
  - Faculty research projects that would benefit from student participation
  - Applications must be submitted by a faculty member
- Student-directed projects
  - Independent research projects, such as capstone, thesis, or dissertation projects
  - Applications must name a faculty research supervisor and community organization contact





# AWARD AND DEADLINE

## Award sizes:

- Faculty/employee-directed projects: Up to \$4,000 with a max. stipend of \$3,500
- Student involvement in faculty-director projects: Up to \$8,000 with a max. stipend of \$3,500
- Ordinarily, stipends support summer effort only
- Funding requested should be tied to research needs
- Program generally does not fund tangible items to be retained beyond grant period: laptops, cameras, etc.

## Deadline:

- **Second Friday in February – this cycle: February 12, 2021**





# PROPOSAL EVALUATION

The Committee on Engaged Scholarship, chaired by the Faculty Director for Community-Engaged Learning and Scholarship, evaluates proposals. Evaluation categories are as follows:

1. Quality of proposal: 5 points
2. Significance of the project to the community agency's work, significance of the project to the goals of the Kolvenbach: 10 points
3. The applicant's ability and qualifications for the proposed scope of work as reflected in the application, the applicant's curriculum vitae/résumé or faculty research supervisor letter: 10 points
4. The articulation of the connection between the project and one or more of the values emphasized in Fr. Kolvenbach's talk: 5 points





# PROPOSAL EVALUATION

Evaluation categories are as follows:

5. Research methods appropriate to the applicant's discipline and status with consideration provided for the work with the community organization (IRB approval must be obtained for research conducted with human participants): 10 points
6. The reasonableness of the timeline and budget request: 5 points
7. The likelihood that the project will result in a high-quality final product appropriate to the applicant (journal article, conference presentation, poster or public presentation): 5 points

50 points total



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# EVALUATION RUBRIC

Evaluation Criteria	Excellent	Satisfactory	Developing
<b>1. Quality of Proposal:</b> 5 Points	<b>5-4 Points:</b> Proposal explains all required information in a very detailed and very articulate way	<b>3-2 Points:</b> Proposal explains most of the required information in an acceptable way	<b>1-0 Points:</b> Proposal omits some required information and/or does not present ideas in an organized way
<b>2. Significance of the Proposed Work to the Community Partner's Needs and to the Kolvenbach Program:</b> 10 Points	<b>10-8 Points:</b> Project meets the needs of the community partner and matches the goals of the Kolvenbach program	<b>7-4 Points:</b> Project meets most of the needs of the community partner and most of the goals of the Kolvenbach program	<b>3-0 Points:</b> Project does not meet most of the needs of the community partner and/or the Kolvenbach program
<b>3. Ability and Qualification of Applicants:</b> 10 Points	<b>10-8 Points:</b> All applicants are trained and credentialed in the project's area of work. At least one applicant has experience in engaged scholarship	<b>7-4 Points:</b> At least one faculty member, or the faculty supervisor, is trained and credentialed in the project's area of work	<b>3-0 Points:</b> No one on the research team is trained or credentialed in the project's area of work
<b>4. Connection to One or More of the Values Outlined in Fr. Kolvenbach's Talk:</b> 5 Points	<b>5-4 Points:</b> The project connects to all or most of the values outlined in Fr. Kolvenbach's talk	<b>3-2 Points:</b> The project connects to one or some of the values outlined in Fr. Kolvenbach's talk	<b>1-0 Points:</b> The project tangentially connects to Fr. Kolvenbach's talk or does not connect to it at all



# EVALUATION RUBRIC

<p><b>5. Research Methods:</b> <b>10 Points</b></p>	<p><b>10-8 Points:</b> The project's research methods are rigorous and follow best practices for the area of work and engaged scholarship</p>	<p><b>7-4 Points:</b> The project's research methods meet the basic requirements for the area of work and for engaged scholarship</p>	<p><b>3-0 Points:</b> The project's research methods do not meet the basic requirements for the area of work or for engaged scholarship</p>
<p><b>6. Timeline and Budget Request:</b> <b>5 Points</b></p>	<p><b>5-4 Points:</b> The project's timeline and budget request are feasible and match the proposal's requirements</p>	<p><b>3-2 Points:</b> The project's timeline and budget request seem appropriate and may only require small revisions for approval</p>	<p><b>1-0 Points:</b> The project's timeline and budget request are unrealistic, confusing, and/or inappropriate for the proposed work</p>
<p><b>7. Likelihood of High-Quality Final Product:</b> <b>5 Points</b></p>	<p><b>5-4 Points:</b> The likelihood of a high-quality final product emerging from the project is strong</p>	<p><b>3-2 Points:</b> The likelihood of a high-quality final product emerging from the project is good</p>	<p><b>1-0 Points:</b> The likelihood of a high-quality final product emerging from the project is doubtful or unclear</p>





# PAST PROJECTS

Past research projects have included the following:

- A faculty project supported by undergraduate research assistants studying the effects of sleep deprivation on detained youth in the Maryland Department of Juvenile Services
- A graduate student dissertation project studying eating disorders and body image issues in female immigrant populations in Baltimore City
- An undergraduate project studying the feasibility of divesting from fossil fuel endowment investments in Jesuit colleges and universities, including Loyola
- A faculty project studying the classroom culture, behavior management, relationship building, social/emotional competence, and problem-solving skills among at-risk youth English Speakers of Other Languages in Baltimore City





# APPLICATION PROCESS

To ensure a smooth process:

## 1. By the end of November

1. Meet with potential research team members, if applicable, and review Kolvenbach web pages
2. Ask for faculty research supervisor letter of support if applicable; faculty members working with students must obtain letters from students explaining interest
3. Meet with Faculty Director to discuss project
4. If project involves human participants, review IRB website, meet with someone on the IRB
5. Gather and compose proposal material, contact community partner for letter(s)

## 2. December

1. Meet with Faculty Director to discuss proposal draft
2. Send draft to community partner
3. Obtain community partner letter of support







# APPLICATION PROCESS

To ensure a smooth process:

4. January
  1. Finalize proposal
5. February
  1. Submit proposal by the **second Friday in February – this cycle: February 12, 2021**
6. Results are usually announced within a few weeks



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# APPLICATION PROCESS

Requirements for your proposal:

1. Online application form
  - For student-directed projects, the name of the Loyola faculty research supervisor must also be provided
2. A 100-word project abstract and a project description that explains the plan, goals, scope of work, significance, aims, process, and research methods
3. A bibliography of primary and secondary sources already consulted and of those to be used
4. A timeline outlined the activities to be completed
5. A budget outlining the use of the funds
6. Letter from community partner addressing quality of the proposal





# APPLICATION PROCESS

Requirements for your proposal:

7. For student-directed projects, the name of faculty research supervisor and support letter
8. For student involvement in a faculty-directed project, a statement of interest must be obtained from any students involved in the project

Requirements of grant recipients:

- Comprehensive final report due **60 days after completion of the grant period**
- One-page reflection on the experience and one-page letter from community partner evaluating work and its impact on the organization
- Students must submit a one-page evaluation letter from the faculty research supervisor



# NEXT STEPS

1. Email Allen ([habrizee@loyola.edu](mailto:habrizee@loyola.edu)) and Rosemary ([rfriel@loyola.edu](mailto:rfriel@loyola.edu))
2. Meet with Allen and Rosemary

Thank you!

Questions?



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