

Loyola University Maryland Retreat Center

Frequently Asked Questions

Where is the Retreat Center located?

The Loyola University Maryland Retreat Center is located in the mountains of Western Maryland. The address is: 13210 Green Ridge Road NE, Flintstone, Md. 21530

What overnight accommodations do you provide?

We have three buildings where guests can stay: [Meadow Lodge](#), [North Round](#), and [Green Ridge House](#).

[Meadow Lodge](#)

The newest addition to the already existing facilities, Meadow Lodge is a handicapped accessible building. Over 800 square feet, it contains 12 rooms with their own private bathrooms, a commercial kitchen, and our main dining area—the Grand Room. With its floor to ceiling fireplace, the Grand Room is large enough to seat up to 58 guests for meals. Meadow Lodge is also home to our growing library and administrative offices.

There are numerous small gathering areas for conversation, meeting, or individual reflection. A massive deck stretches the entire length of the building on the forest side—complete with rocking chairs and stone fireplace.

<i>Room Name</i>	<i>Beds</i>
Mountain Aster	2 Twins (Bunk), 1 Queen
Pearly Everlasting	2 Twins (Bunk), 1 Queen
Queen Anne's Lace	2 Twins (Bunk), 1 Queen
Sweet William	2 Twins (Bunk), 1 Queen
Trillium	2 Twins (Bunk), 1 Queen
Wild Lupine	2 Twins (Bunk), 1 Queen
Buttercup	2 Twins (Bunk), 1 King
Day Lily	4 Twins (2 Bunks)
Goldenrod	4 Twins (2 Bunks)
Milkweed	4 Twins (2 Bunks)
Wild Strawberry	4 Twins (2 Bunks)
Yarrow	4 Twins (2 Bunks)

[North Round](#)

The North Round has a large open staircase with meeting rooms on both levels. The upper level is a comfortable cabin-like space great for breakout groups or as a relaxation area in between sessions that can accommodate 15-20 guests. The lower level meeting space can accommodate 8-10 people. There is one bedroom located on the lower level with four bunk beds, sleeping up to 8 guests. There are two full bathrooms, one upstairs and one downstairs.

<i>Room Name</i>	<i>Beds</i>
Gerber Daisy	8 Twins (4 Bunks)

[Green Ridge House](#)

Green Ridge House remains our modest, home-like setting with four bedrooms and two bathrooms (full bathroom upstairs and 3/4 bathroom downstairs).

<i>Room Name</i>	<i>Beds</i>
Hickory	Twin Bed
Red Cedar	2 Twin Beds
White Oak	Queen
White Pine	2 Twins Beds

What meeting space do you provide?

Space	Seating Occupancy
Meadow Lodge - Grand Room	58
South Round - Upper Level	30-50
South Round - Art Studio	20-25
North Round	Upper level seats 15-20 Lower level seats 8-10

What should I bring?

Beds are made for you on arrival and a set of towels are provided. There are no televisions or telephones in guest bedrooms. Guests should bring personal toiletries. Guests are advised to use sunscreen, insect repellent, sturdy shoes, and a hat when enjoying the outdoors.

Can we do our own cooking?

Groups and guests staying in Meadow Lodge may not do their own cooking. We do not have the facilities for groups to cook for themselves. Home-cooked meals are served at a designated time. For groups, meal times are established with the group leaders prior to the retreat. You are welcome to bring your own nonperishable snacks. Coffee and beverages are available.

Green Ridge has a full kitchen and guests may do their own cooking when staying in this building only. North Round does not have the facilities for guests to do their own cooking. North Round has a refrigerator and kitchen sink.

I have special dietary needs. Can you accommodate them?

Yes, the culinary staff will make every effort to meet your needs and preferences. Please contact us at 1-800-322-1090 or 301-478-2715, or email retreatcenter@loyola.edu to discuss your specific retreat needs.

What accommodations are available for individuals with disabilities?

South Round and Meadow Lodge are handicapped accessible buildings. There is also a handicap accessible bedroom and bathroom available in Meadow Lodge.

Do we have to share the facility with another retreat group?

We try not to schedule more than one retreat group at a time, but sometimes it does occur.

Does the Retreat Center have wireless internet access and cable TV?

While we do offer wireless internet access, it is limited due to our serene location in the mountains of Western Maryland. The Retreat Center does not have cable TV.

What technology set-up is available for meetings?

Meadow Lodge Grand Room is equipped with a 42" video monitor for presentations. Computer is provided.



South Round Upper Level is equipped with a 70" video monitor for presentations. Computer must be provided by user.



Is smoking allowed?

Loyola Retreat Center is a smoke-free facility.

Are pets allowed?

No, Loyola Retreat Center is a pet-free facility.

What are your rates?

Please visit our rates page at <http://www.loyola.edu/department/retreat-center/rates>

Do you offer any discounts?

Loyola's Retreat Center offers a 15% discount on lodging and meeting space to non-profits with proof of non-profit status. Loyola also offers a 30% discount on lodging and meeting space to all internal Loyola groups, employees, and alumni.

Is a deposit required?

Yes, there is a \$500 deposit required at the time of booking. A 50% deposit is due 4 months prior to your arrival. The initial \$500 deposit contributes to the 50% deposit.

Is insurance required?

Yes, we require all groups to provide a certificate of liability, which can be obtained by contacting your insurance company.

What forms of payment are accepted?

You can make a payment by check or credit card. Checks are made payable to Loyola University Maryland and can be mailed to:

Event Services, NT-E104
Loyola University Maryland
4501 N. Charles Street
Baltimore, MD 21210-2699

For credit card payment, please contact us at 1-800-322-1090 or 301-478-2715.

What is the cancellation policy?

If you cancel before your scheduled arrival date, you will forfeit your deposit. If the reservation is canceled due to weather, the reservation can be rescheduled and the deposit can be put towards new dates within one year of the canceled dates.

How do I make a reservation?

Please fill out a [reservation form](#) or contact us at 1-800-322-1090 or retreatcenter@loyola.edu

Additional questions?

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