POLICIES AND PROCEDURES

In an effort to accommodate limited budgets of student organizations, this guide was developed to meet your financial need. This no frills alternative eliminates delivery and set up costs because orders are picked up by your group. We ask that the following procedures be adhered to in exchange for the discount pricing.

- Evergreen catering is the exclusive caterer of Loyola university. All student organizations are required to coordinate their on-campus catering needs with the catering office. No outside food or beverages may be brought on campus without prior written approval of the catering department.
- **All orders must be placed at least one (1) week in advance.** Orders placed 5 business days or less to the event will be billed an additional 10%, with a minimum of $10.
- Final guaranteed amounts are due at least 72 hours in advance of the event.
- All orders must be picked up by 8pm on weekdays, or 7pm on weekends.
- Disposables plates, utensils and napkins are included with your items and will be provided based on the number of servings ordered. Additional disposables will be an additional cost.
- Catering services does not provide delivery, service or clean up of any event. This responsibility is of the sponsoring organization.
- All items are to be picked up from Iggy’s Kitchen.
- A 5% administrative fee will be added to all orders.
- Any borrowed equipment must be returned to the catering office on the following business day, or a replacement fee will be charged to the organization.
- For more information, please call or email our catering department.

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CHOW

WALKING TACOS (25 PORTIONS) $75
TACO MEAT, BAGS OF FRITOS, SALSA, LETTUCE, SHREDDED CHEESE, AND SOUR CREAM

BEEF CHILI (SERVES 15) $35/GAL

SLOPPY JOES (SERVES 25) $60
SERVED WITH BUNS

PANCAKES WITH SYRUP (SERVES 25, 2 EA) $40

CHICKEN TENDERS (25 PIECES) $45
WITH BBQ, HONEY MUSTARD, OR RANCH

CHICKEN WINGS (25 PIECES) $30
TOSSED IN BBQ, BUFFALO, OR OLD BAY

BREADED CHICKEN SANDWICH (25 PORTIONS) $67
SERVED WITH BUNS AND CONDIMENTS

CHEESE PIZZA (12 CUT) $10
ADD PEPPERONI OR SAUSAGE ($1.25 EA)
ADD PEPPERS, MUSHROOM OR ONION ($0.75 EA)

HOAGIE RING (36” SERVES 8-10) $36
ITALIAN, TURKEY OR ROASTED VEGETABLE

BASIC BOXED LUNCH (MIN ORDER 15) $9 EACH
TURKEY & CHEESE ON KAISER, APPLE, SMALL BAG OF PRETZELS, COOKIE AND BOTTLED WATER

MAC 'N CHEESE (24 PORTIONS) $36

BAKED ZITI (24 PORTIONS) $35
MARINARA SAUCE
MEAT SAUCE $45

TOSSSED SALAD (25 PORTIONS) $38
RANCH OR ITALIAN DRESSING

COOKOUTS

GRILLING EQUIPMENT NOT INCLUDED IN PRICE
*ADD $13 PER CASE FOR COOKED FOOD

HOT DOGS (UNCOOKED*) $100/CASE OF 80
SERVED WITH BUNS AND CONDIMENTS

HAMBURGERS (UNCOOKED*) $160/CASE OF 80
SERVED WITH BUNS AND CONDIMENTS

TURKEY BURGERS (UNCOOKED*) $80/PACK OF 40
SERVED WITH BUNS AND CONDIMENTS

VEGGIE BURGERS (UNCOOKED*) $50/PACK OF 24
SERVED WITH BUNS AND CONDIMENTS

MILD OR HOT SAUSAGE $60/PACK OF 24
SERVED WITH ITALIAN BUNS

PULLED PORK (25 PORTIONS) $70
SERVED WITH BUNS AND CONDIMENTS

SAUTÉD PEPPERS & ONIONS (25 PORTIONS) $12

PASTA SALAD (25 PORTIONS) $45

POTATO SALAD (25 PORTIONS) $45

BAKED BEANS (25 PORTIONS) $25

EQUIPMENT

WIRE CHAFFER KIT $8/EA
INCLUDED TWO 2-HR STERNOS, ALUMINUM WATER PAN & WIRE RACK (TO BE RETURNED AFTER EVENT)

EXTRA STERNOS (LASTS 2 HOURS) $2.50/EA
NIBBLES
SMALL (SERVES 15) / MEDIUM (SERVES 25) / LARGE (SERVES 50)
CUBED CHEESE AND CRACKERS
SM $35.00 / MED $65.00 / LRG $120.00
VEGGIES AND RANCH
SM $35.00 / MED $50.00 / LRG $100.00
FRUIT SALAD
SM $35.00 / MED $55.00 / LRG $100.00

MUNCHIES
CHIPS OR PRETZELS (SERVES 8–10) $4.00/1LB BAG
TORTILLA CHIPS AND SALSA (SERVES 8–10) $12
7 LAYER DIP W/ TORTILLA CHIPS (SERVES 15) $35
BUFFALO CHICKEN DIP (SERVES 25) $38
SERVED WITH TORTILLA CHIPS
TORTILLA CHIPS & NACHO CHEESE (SERVES 8–10) $20
SERVED WITH OR WITHOUT JALAPenos
RANCH DIP $5/16oz

GOODIES
BAGELS WITH CREAM CHEESE & JELLY $13/DOZEN
ASSORTED MUFFINS $9/DOZEN
ASSORTED COOKIES $9/DOZEN
RICE KRISPY TREATS $10/DOZEN
CHOCOLATE BROWNIES $10/DOZEN
CUPCAKES $12/DOZEN
YELLOW OR CHOCOLATE CAKE WITH VANILLA OR CHOCOLATE ICING

REFRESHMENTS
REGULAR OR DECAF COFFEE (SERVES 15) $15/GAL
HOT TEA (SERVES 15) $12/GAL
HOT CHOCOLATE (SERVES 15) $15/GAL
HOT APPLE CIDER (SERVES 15) $15/GAL
CANNED SODA (12oz) $1/EACH
BOTTLED WATER (16.9oz) $1.10/EACH
BULK BEVERAGES (SERVES 18–20/GAL) $12/GAL
CHOICE OF FRUIT PUNCH, LEMONADE, ORANGE JUICE OR UNSWEETENED OR SWEETENED ICED TEA