



AREA PRESIDENT AND VICE PRESIDENT RESPONSIBILITIES

Area Presidents and Vice Presidents are part of the RHA Full Board. To fully understand the positional responsibilities, please review the Full Board responsibilities as well as the responsibilities for the Area Presidents and Vice Presidents which are all outlined below.

FULL BOARD

FULL BOARD OFFICES

The Full Board of the Residence Hall Association shall consist of Area Presidents and Vice Presidents for all six on-campus housing, two First-Year Delegates from Charleston and Campion areas, and the National Communications Coordinator – In Training (NCC-IT) In addition; the Executive Board members serve on the Full board and are only voting members of the Full Board, with exception to the Executive Board President.

STRUCTURE

- i. Each Loyola housing area (Eastside, Charleston, Newman, Campion, Gardens, and Hillside) has an appointed President and Vice President.
- ii. A First-Year Delegate will serve on Charleston's board and Campion's board.
- iii. NCC-IT is a general member of the Full Board.
- iv. The voting membership of the Full Board shall consist of the Executive Board, Area Presidents, Area Vice Presidents, Delegates, and NCC-IT.
- v. The Executive President will preside over all Full Board Meetings.

GENERAL DUTIES/RIGHTS

- i. The Full Board shall:
- ii. Provide programming for residences of Loyola that promote community and advocacy.
- iii. Coordinate the efforts of each Area Leadership Team to centralize residence hall advocacy efforts and allow inter-hall programming and off campus programming.
- iv. Share student opinions related to campus-wide policy and RHA events.
- v. Have legislative power to change the Residence Hall Association Constitution and Bylaws.
- vi. Be presented with and have the ability to vote on any proposed Constitution amendments or Bylaws.
- vii. Provide opinions on and support for the work the Executive Board is undertaking.

AREA PRESIDENTS AND VICE PRESIDENTS

- i. Serve as the chief officer for their residential area on campus and as the official liaison from that area to the Executive Board.
- ii. During the first two weeks of the fall semester, distribute applications for the Area Leadership Team.
- iii. Contact all residents of their area to create an Area Leadership Team drawing from different floors, halls, or houses. It is at the discretion of the Area President & Vice-President to appoint their leadership team.
- iv. Hold weekly meetings in specified area with Area Leadership Team.
- v. Serve as the primary liaison between the students of their area and the Assistant Director of Student Life.
- vi. Meet bi-weekly with the Graduate Residence Coordinator advisor.
- vii. Meet with the area's Assistant Director and attend the monthly Resident Assistant meetings at least once a semester.
- viii. Attend weekly Full Board meetings.
- ix. Plan between two to four (2-4) area programs per semester.
- x. Draft end-of- semester report, recapping areas of organizational and personal excellence, and improvement that can be made in the coming year.
- xi. Provide a "Transitional Letter" to proceeding Area Presidents and Vice President. Complete other duties as assigned by the Executive Board.