**Art Overcees**

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**EDUCATION**

**Loyola University Maryland**, Baltimore, MD

*Bachelor of Arts in Communication, concentration in Advertising, Minor in Art History* Expected May 20xx

* *GPA:* 3.5
* *Honors:* Dean’s List (Fall 20xx – Spring 20xx)

**ATHLETICS**

**Women’s Soccer Team, Loyola University Maryland**, Baltimore, MD

*NCAA Division 1 Student Athlete* August 20xx - Present

* Dedicate 20-25 hours per week to training, play-review, and competition while carrying full course load
* Lead tours of facilities to prospective student-athletes and their families
* Participate in philanthropy events on behalf of the University and Athletic Department

**WORK EXPERIENCE**

**Loyola University Maryland - Center for Community Service and Justice,** Baltimore, MD

*Student Media Assistant* September 20xx-Present

* *(Past-tense Action Verb + Core Content + Result, Purpose, or Impact)*
* *Highlight accomplishments, not just daily responsibilities*
* Organize marketing materials for various programs including Non-Profit/Community Service Fair
* Oversee the *Bridge Project*, which educates individuals in corrections system with their spiritual journey
* Update various documents concerning poverty statistics in Baltimore, and assist with administrative tasks

**Maryland SPCA,** Baltimore, MD

*Communications Intern* May-August 20xx

* Promoted adoptable animals through social media platforms like Facebook and Instagram
* Wrote 15 newsletter stories and animal descriptions to be showcased on the website
* Aided in promoting various adoption day events and fundraisers by creating engaging materials utilizing Photoshop, and reaching out to local companies to act as sponsors

**LEADERSHIP ACTIVITIES**

**Loyola University Maryland – Advertising Club,** Baltimore, MD

*Vice President* September 20xx-Present

Facilitate weekly meetings alongside the President to delegate tasks on various advertising campaigns

* Coordinate professional development events including speakers and panels to discuss industry trends

**Spring Break Outreach**, Baltimore, MD and Violet, LA

*Site Leader* March 20xx

* Organized selection and interview process for the program, and assisted with recruiting of participants
* Scheduled and ran weekly meetings addressing issues related to the Gulf Coast and Violet, Louisiana
* Assisted with advertising and planning orientation and educational programs for the group

**Office of Student Engagement – Evergreens,** Baltimore, MD

*Orientation Leader Summers 20xx-20xx*

* Guided first year students through orientation and the fall semester, serving as resource during their transition to Loyola University Maryland

**SKILLS**

Microsoft Access and Adobe Photoshop, InDesign, and Illustrator