



CERTIFIED **FETI**®

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# An Introduction to the Certified FETI Methodology 2021



**SCIENCE-BASED TRAUMA INTERVIEWING®**

# THE CERTIFIED FETI® METHODOLOGY



The Forensic Experiential Trauma Interview® is a science and practice-based interviewing methodology informed by the current research on the neurobiology of trauma and memory. FETI® provides interviewers with a framework to maximize the opportunities for information collection and accurately document the interview in a neutral, equitable, and fair manner.

**This paper serves as an introduction to the Certified FETI Methodology.**

## WHAT IS CERTIFIED FETI?

The Certified FETI Methodology (“Methodology”) provides the methods, principles, and rules for interviewing persons who have experienced high stress, trauma or other events. This methodology addresses the need for interviewer accountability, standardization, provision of a certification process, and official curricula.

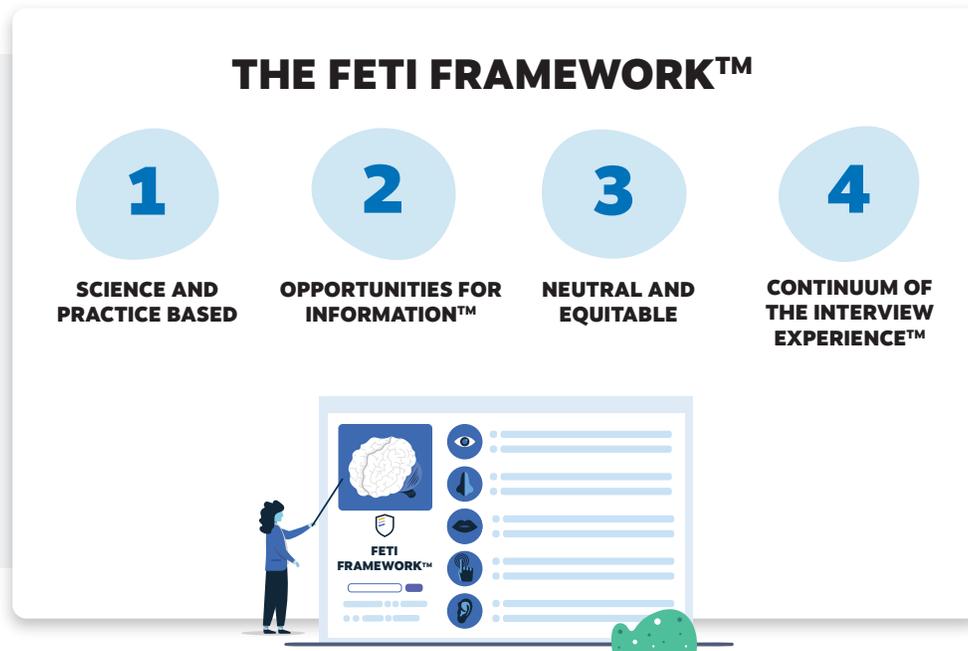
### **The FETI Framework™**

A key part of the Methodology includes the FETI Framework™, which outlines the skills, abilities and information necessary to conduct a Forensic Experiential Trauma Interview. The Framework is made up of four elements: **Science and Practice Based**, **Opportunities for Information™**, **Neutrality and Equity**, and the **Continuum of the Interview Experience™**.

The Framework helps interviewers to understand the need for a Participant-Centric Process™ which acknowledges the individuality of each participant and takes into consideration their ability to participate in the interview process.

The Framework assists interviewers with understanding the need for a Participant-Centric Process™ that acknowledges the individuality of each participant and takes into consideration their ability to participate in the interview process.

The Framework underscores the importance of role, and therefore only provides instruction for the role of interviewer. An interviewer’s role is not to determine, classify or gauge a participant’s experience. Attendees at Certified FETI courses learn how to “collect the dots” not “connect the dots” during an interview.



## On Science and Trauma

Certified FETI recognizes any life event has the potential to be stressful or traumatic. Information on neuroscience and brain-based responses informs our Methodology to provide a better understanding of how high-stress or trauma *may* affect behavior and memory.

FETI interviews are focused solely on collecting information. Drawing conclusions or making determinations should always be a separate process outside of the interview. As such, FETI emphasizes information on the neurobiology of trauma and high-stress never be used during an interview to determine whether or not the participant has experienced trauma or high-stress.

## Who is FETI for?

For the interviewer, Certified FETI is for persons of all disciplines who interview. Many of the interviewers we train work in the following professions: law enforcement, higher education, advocacy, criminal prosecution, healthcare, and administration. However, the application of FETI is limitless, and we train professionals from many other fields. The only prerequisite to be a Certified FETI practitioner is a minimum age requirement of eighteen years.

Certified FETI is neutral and equitable. The Methodology identifies interviewees not as victims, witnesses, suspects, complainants, etc., but as “participants.” The Methodology is applied the same for everyone regardless of their status in another process outside of the interview.



*The goal of a Certified FETI interview is to obtain what the participant is **able** to tell the interviewer.*

*The mission of Certified FETI is to maximize opportunities for information. A Certified FETI interview does not determine “what happened” nor does it determine the accuracy of the information or credibility of the participant.*





# CERTIFIED FETI METRICS

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The FETI Methodology provides comprehensive instruction on all aspects of a Forensic Experiential Trauma Interview. The following provides a synopsis of the metrics:

- ✓ The interviewer demonstrates appropriate neutrality and equity. For example, the interviewer is not aligned with or supporting any side and remains impartial and unbiased, not assumptive or judgmental.
- ✓ The interviewer opens the interview with empathy. This can be as simple as expressing appreciation (e.g. 'Thank you for being willing to speak with me today') or a more in-depth exploration of the System of Security™ as outlined in the FETI Methodology.
- ✓ The interviewer demonstrates compassion and genuine empathy to the participant. For example, it would be appropriate for the interviewer to say to the participant, "I appreciate you being willing to speak with me."
- ✓ The interviewer maintains their appropriate role during the entire interview. For example, the interviewer does not attempt to "connect the dots" and focuses only on "collecting the dots".
- ✓ The interviewer uses Brain-Based Cues™ throughout the interview. Brain-Based Cues™ shorten and simplify the way an interviewer provides opportunities for the participant to share information about aspects of their experience.
- ✓ An interviewer does not ask compound, leading, assumptive, minimizing, sequencing, yes/no, or why questions during any part of the interview.
- ✓ The interviewer utilizes Unidirectional Interviewing™ during the entire interview. Unidirectional Interviewing™ assists an interviewer with understanding the difference between an interview and conversation allowing for information to come from the participant without interruption or input from the interviewer. This includes not paraphrasing, changing the participants words, confronting or providing the participant with advice, opinion or personal information from the interviewer.
- ✓ The interviewer is intentional about their Interviewer Person™ which includes tone, facial expression, empathic listening, physical presentation, mindset and body language.
- ✓ The focus of a "successful" interview is solely on the knowledge, skills and abilities of the interviewer and not on the information that was provided by the interviewee.
- ✓ The interview is accurately documented using the participant's exact words and not a synopsis of what was said.



## DOWNLOAD LATEST CERTIFIED FETI METRICS

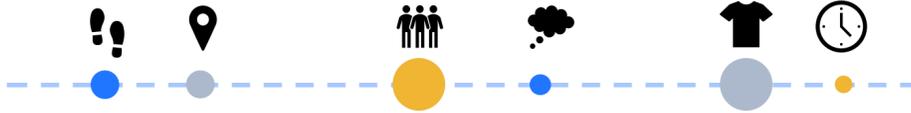
You can download the Certified Evaluation Blue Metrics sheet at [www.certifiedfeti.com/metrics](http://www.certifiedfeti.com/metrics)

## WHAT FETI IS NOT

The following are examples of approaches that are not consistent with the FETI Methodology:

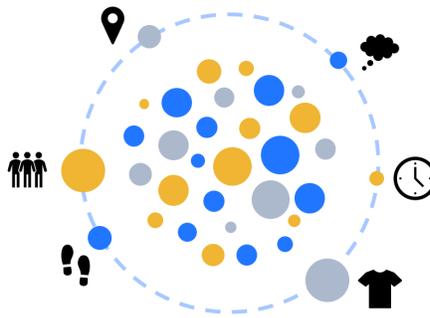
- ✘ The interviewer asks the participant to recall information in a specific sequential order.
- ✘ The interviewer asks the participant to imagine something during the interview.
- ✘ The interviewer sympathizes or offers platitudes to the participant during the interview. For example, saying “I’m sorry this happened to you.”
- ✘ The interviewer offers opinions to the participant during the interview. For example, ‘You’re so brave for being here’, ‘I believe you’, ‘What happened isn’t your fault’ or ‘You’re doing the right thing by speaking with me’.
- ✘ The focus of a “successful” interview is on the information provided by the interviewee.
- ✘ The interviewer uses rapport techniques such as theme building, or finding common interests, complimenting the participant, or identifying similar experiences to create connection.
- ✘ The interviewer draws conclusions or assesses credibility during the interview based on the information provided by the interviewee.
- ✘ The interviewer enters an interview with a predetermined list of questions about what they think is needed from the interviewee.
- ✘ The interviewer provides intervention or problem-solving during the interview. For example, ‘Next time you should ...’ or ‘Is it possible you could have ...’

## TRADITIONAL INTERVIEWING



LINEAR, SEQUENTIAL, and WHO, WHAT, WHERE, WHEN, WHY, AND HOW?

## FETI INTERVIEW



COLLECT THE 'DOTS', NOT 'CONNECT' THE DOTS™

PARTICIPANT

INTERVIEWER



UNIDIRECTIONAL INTERVIEWING™

# Certified FETI Training



**ONLINE**  
Training Options



**IN-PERSON**  
Training Options



**CUSTOM**  
Training Options



**SPEAKING**  
Conferences and Events

## About the Training Platform

The Certified FETI Faculty have been training the Forensic Experiential Trauma Interview for over a decade. The training platform is continuously evolving to reflect and support the learning and practice required to use and maintain the skill of interviewing.

## LEARNING

Certified FETI's catalog of courses are based on the best-practices in training including a modern Learning Management System, hybrid online classroom and interview rooms, in-person presentations with ongoing online support (no more 'one and done's'), and so much more. The FETI curriculum is updated yearly on the latest science and practice basis and includes diverse input and criticism from external Expert Advisory Committees.

## PRACTICE

Just like any skill in life, interviewing requires constant practice, evaluation, and feedback. At the core of Certified FETI's training platform are training, products, and services specifically designed around practicing and evaluating FETI.



Due to the COVID-19 pandemic, Certified FETI is currently booking all in-person training for 2022. See [www.certifiedfeti.com/training-overview](http://www.certifiedfeti.com/training-overview) to see all of the platform's training, products, and services.

# CERTIFICATION

The infrastructure and standardization of the FETI Methodology enables interviewers to be evaluated in a consistent manner and provides clear metrics to determine whether an interview is in fact a Forensic Experiential Trauma Interview. Certification allows individual practitioners the opportunity for professional accountability by having the governing body of Certified FETI maintain, update, and evaluate the FETI Methodology.

Certified FETI offers interviewers three levels of certification; Basic, Intermediate, and Advanced. All three levels of certification are based on the FETI methodology instructed at the FETI Methodology Course. Each certification level assesses the skill and ability of an interviewer when using the FETI methodology. The components that make up the full path to certification can be found at [www.certifiedfeti.com](http://www.certifiedfeti.com). **Note:** Although an individual receives certification credit for going through the FETI Methodology and Practical Application of FETI courses, completing full certification is not required. Many individuals go through training just to obtain the FETI skill set.

## CERTIFICATION OVERVIEW

### YOUR PATH TO CERTIFICATION

There are 3 levels of certification you can achieve on our platform.



#### BASIC

COURSE (ONLINE)

**The FETI METHODOLOGY Course**  
(Lifetime Access to annual updates)

COURSE (ONLINE or IN-PERSON)

**PRACTICAL APPLICATION** of the Forensic  
Experiential Trauma Interview

EVALUATION (ONLINE)

**BLUE INTERVIEW SUBMISSIONS (2)**

EXAM (ONLINE)

**BASIC EXAM**

#### BENEFITS



- ✓ Access to blue curriculum for life
- ✓ Listed on public directory
- ✓ Access to the FETI Community
- ✓ Access to Faculty office hours



#### INTERMEDIATE

STUDY (ONLINE)

**INTERACTIVE LEARNING** of the  
FETI Methodology

SKILL BUILDING (ONLINE)

**INTERACTIVE APPLICATION** of the  
FETI Methodology

EVALUATION (ONLINE)

**SILVER INTERVIEW SUBMISSIONS (2)**

EXAM (ONLINE)

**INTERMEDIATE EXAM**

#### BENEFITS



- ✓ Enhanced access to curriculum
- ✓ Listed on public directory



#### ADVANCED \*APPLICATION REQUIRED

COURSE (ONLINE)

**ADVANCED APPLICATION** of the  
FETI Methodology

INNOVATION SUBMISSION (ONLINE)

**EXPANSION** of personal interest into  
the FETI Methodology

EVALUATION (ONLINE)

**GOLD INTERVIEW SUBMISSIONS (2)**

RETREAT and EXAM (IN-PERSON)

**ADVANCED EXAM**

#### BENEFITS



- ✓ Access to all curriculum
- ✓ Enhanced listing on public directory
- ✓ Ability to apply for specialty assignment

# THE FETI METHODOLOGY COURSE

(ONLINE)

  
BASIC  
CERTIFICATION  
CREDIT



## PREREQUISITES for this course



Start here. This is the first course on your way to learning the full FETI Methodology

## About the Course

The FETI Methodology Course is Certified FETI's foundational training as it provides the full curriculum for the Forensic Experiential Trauma Interview methodology. At the core of the course is an interactive online experience taught by Certified FETI Advanced (CFP-A) instructors with significant industry and FETI interviewing experience. The online course also includes a library of resources and six optional 'live' office hour sessions throughout the year with FETI Instructors.

The FETI Methodology Course provides lifetime access to all future curriculum updates.

## OBJECTIVES

This course provides instruction on the official FETI Framework™, detailing how to correctly conduct a Forensic Experiential Trauma Interview. Upon completion of the FETI Methodology course, attendees will have completed the following objectives:

- ✓ Understand the FETI Framework™
- ✓ Recognize the impact of trauma and high-stress on memory, communication, and recall
- ✓ Learn how to maximize opportunities for information gathering and accurately document information collected
- ✓ Understand the difference between an interview and an investigation
- ✓ Identify ways that Experiential Information Collection™ may be negatively impacted

The FETI Methodology Course is self-paced and interactive. This means the course is to be completed at the desired pace of the individual enrolled, whether that be two days, two weeks, or two years. Attendees of this online course receive credit for 16 training hours.

# PRACTICAL APPLICATION OF FETI COURSE

(ONLINE)

  
BASIC  
CERTIFICATION  
COURSE



## PREREQUISITES for this course



The FETI  
Methodology  
Course

OR



Introduction to  
FETI Course

## About the Course

In the Practical Application of the Forensic Experiential Trauma Interview course, you will apply and **practice** the elements of the FETI Framework™ (and Methodology) – both as a facilitator and participant of an interview.

Live examples of Forensic Experiential Trauma Interviews will be utilized to demonstrate the correct practical application of the methodology. Attendees will be required to participate in live FETI interviews that are recorded and reviewed during classroom instruction.

Additionally, each attendee is required to be interviewed by a FETI Interviewer in a Personal Experience Interview™. It is essential for those who interview persons who have experienced trauma or high stress to know what it is like to be interviewed about a stressful or traumatic experience.

## COHORT DETAILS

Each Practical Application of FETI (online) cohort is 35 hours over 10 days and consists of:

- ✓ five live, interactive classroom days
- ✓ participation as both an interviewer and participant in five interviews
- ✓ online independent learning
- ✓ a Personal Experience Interview™ conducted by an Advanced FETI Practitioner
- ✓ facilitated review of recorded interviews
- ✓ documentation practice
- ✓ individualized, in-depth evaluation of your final interview by FETI Evaluators

See full cohort breakdown at [www.certifiedfeti.com/courses/practical-application-of-feti-online](http://www.certifiedfeti.com/courses/practical-application-of-feti-online)

SAMPLE SCHEDULE

# PRACTICAL APPLICATION OF FETI ONLINE

(ONLINE INTERACTIVE COURSE WITH LIVE SESSIONS)

You can find the full course calendar with dates and times of each cohort at [www.certifiedfeti.com/courses/practical-application-of-feti-online](http://www.certifiedfeti.com/courses/practical-application-of-feti-online)

## Course Schedule

DAY	TIME (PST)	DESCRIPTION
DAY 1	9-12 pm	<span>LIVE</span> Classroom
	1-3 pm	<span>LIVE</span> Brain-based Cues Interviews
DAY 2	5 pm	<span>DUE</span> Online Submission Due
DAY 3	9-12 pm	<span>LIVE</span> Classroom
	1-3 pm	<span>LIVE</span> FETI Interview #1
DAY 4	5 pm	<span>DUE</span> Online Submission Due
DAY 5	9-12 pm	<span>LIVE</span> Classroom
	1-3 pm	<span>LIVE</span> FETI Interview #2
DAY 6		<span>IL</span> Independent Learning (optional)
DAY 7		<span>IL</span> Independent Learning (optional)
DAY 8	9-12 pm	<span>LIVE</span> Classroom
	1-3 pm	<span>LIVE</span> FETI Interview #3
DAY 9	5 pm	<span>DUE</span> Final Online Submissions Due
DAY 10	9-12 pm	<span>LIVE</span> Classroom
	1-3 pm	<span>LIVE</span> Classroom

# BLUE INTERVIEW EVALUATIONS AND BASIC CERTIFICATION EXAM

(ONLINE EVALUATION AND EXAM)



**BASIC  
CERTIFICATION  
CREDIT**



## PREREQUISITES



The FETI  
Methodology  
Course

AND



Practical Application  
of FETI Course

## About the Course

The Blue Interview Evaluations and Basic Certification Exam can be attempted (pass or fail) to obtain the public distinction of Basic Certification.

This course requires you to effectively demonstrate the knowledge, skills, and abilities outlined and practiced in the FETI Methodology Course (online) and the Practical Application of FETI Courses (online or in-person). The successful completion of this course will result in Basic Certification with the distinction as a Basic Certified FETI Practitioner (CFP-B) for one year.

## BLUE INTERVIEW EVALUATIONS

The first component of the course is Blue Interview Evaluations where you will be asked to conduct, record, and submit two interviews that are evaluated by a Certified FETI Practitioner - Advanced (CFP-A), in accordance with Certified FETI's Evaluation Metrics. CFP-A's score each interview on a Pass or No Pass basis and provide feedback on each interview. Both interviews must receive a Pass to complete the course and receive Basic Certification.

Interviews are to be conducted with friends, family or colleagues and should not involve case work.

## BASIC CERTIFICATION EXAM

The second component of the course is the Basic Certification Exam where you will be asked a series of multiple choice, true/false, and fill-in-the-blank questions to test your knowledge from the latest annual curriculum update on the FETI Methodology.

A passing score on both the Blue Interview Evaluations and the Basic Certification Exam are required to receive your Certified FETI Basic Certification.



## **Standardized and Evaluated**

The catalyst for the development of Certified FETI's certification process was the need for standardization and accountability for those that are using the FETI methodology. Certification allows for an external review of your knowledge, skills and ability as a FETI practitioner and provides a specific way to invite professional feedback from advanced FETI practitioners (CFP-A).

The FETI certification provides clear metrics to determine whether an interview is in fact a Forensic Experiential Trauma Interview. The FETI Interview Evaluation Metrics are updated annually by Certified FETI in accordance with the year's curriculum and level of certification. You can download the Certified Evaluation Blue Metrics sheet at <https://www.certifiedfeti.com/metrics>.

Evaluation metrics provide practitioners of the Certified FETI Methodology with room to advance their skills. For example, Blue Evaluation Metrics allow for some cues to be asked that are not part of the Certified FETI Methodology and still obtain certification as a basic practitioner (CFP-B). As a practitioner moves from Blue (basic) to Silver (intermediate) and then Gold (advanced) certification processes the allowance for no pass infractions diminishes.

The Certified FETI Methodology encourages rigorous evaluation. We welcome the opportunity for the Methodology to be empirically researched and evaluated. We believe it is important for a completely neutral party fully removed from our program to conduct any such evaluation. Certified FETI has prioritized building infrastructure for interviewing standardization, in part to enable researchers the ability to accurately research the FETI Methodology.

## **Certified FETI Directory**

Practitioners who obtain and maintain their certification have the ability to list their training and certification history on the Certified FETI Directory allowing for easily accessible information about those that choose to be identified as FETI practitioners, including the training courses they have successfully completed and the level of certification they have achieved. A fair interview process should include providing an interview participant with the option to access information about a potential interviewer's ability.

Additionally, the Certified FETI Directory allows individuals to be assured the training or information they are receiving on the Forensic Experiential Trauma Interview is from an authorized Certified FETI instructor or representative of Certified FETI. FETI® and Forensic Experiential Trauma Interview® are registered trademarks of the United States Patent and Trademark Office and no person is allowed to instruct any part of the Methodology unless they are directly affiliated with the Certified FETI program.

## Lifelong Skill

Certified FETI approaches interviewing as a lifelong skill. Our most successful interviewers understand the significance of practice, feedback, and professional innovation. The certification process, and its corresponding training, incorporates each accordingly with an emphasis on annual curriculum updates and annual evaluations.

Certified FETI underscores this approach by offering all future curriculum updates for the FETI Methodology Course at no additional cost.

## TESTIMONIALS

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*The impact of Certified FETI is profound; it has transformed the way we interact with victims, witnesses, suspects, and our own staff. This interviewing method results in a depth of information that was previously unmined.*

*Since implementing our FETI training, our officers have enhanced the quality of evidence in their investigations, but even greater than this, we are helping victims become whole again.*



**CHIEF CHARLIE DENNIS**

**HANOVER POLICE DEPARTMENT**

“

*Using the FETI® approach in higher education investigations allows us to gather information effectively and appropriately from all parties and witnesses, and interviewing for clarification ensures that the information gathered can be integrated into our investigations in a manner that is fair and equitable for all parties.*

**JEFFREY NOLAN**

**SENIOR COUNSEL**

**Holland & Knight**



The Certified FETI® Methodology is designed for continuous improvement and is reviewed and updated annually by our faculty and expert advisory committees with diverse backgrounds including our founders who began their careers in criminal justice.

Those interested are encouraged to download this document directly from the Certified FETI website ([www.certifiedfeti.com/intro-paper](http://www.certifiedfeti.com/intro-paper)) to ensure they are accessing the most recent, unaltered, version of the document. Links to this document from any source other than Certified FETI may not be updated and cannot be guaranteed as official.

We encourage the dissemination of this document in its complete form in addition to our open source slides ([www.certifiedfeti.com/feti-slides](http://www.certifiedfeti.com/feti-slides)) as a way for people to learn about the Certified FETI Methodology. This document is not provided as a guide for people outside of the Certified FETI Program to instruct on how to conduct a Forensic Experiential Trauma Interview®. Any instruction, presentation or training on the Forensic Experiential Trauma Interview outside of trainings provided by Certified FETI is strictly prohibited and violations are enforced to the fullest extent of applicable laws.



**SCIENCE-BASED TRAUMA INTERVIEWING®**