



DEPARTMENT OF THE ARMY
LOYOLA-TOWSON ARMY ROTC
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ATCC-DDM-DLC

29 August 2025

MEMORANDUM FOR Cadre and Cadets of the Greyhound Battalion

SUBJECT: Policy Memorandum #2 – Battalion Order of Merit Policy

1. Reference: Cadet Command Circular 601-24-1 Appendix D (12 May 2023).
2. Purpose: This memorandum establishes the Greyhound Battalion Order of Merit List (OML) as the standard tool for ranking Cadets both within their cohorts and in aggregate as a Battalion each semester. It governs selections for funding, scholarships, training opportunities, Military Science III Cadet Evaluation Reports (CER), and other Reserve Officers' Training Corps (ROTC) functions requiring stratification. The OML is a performance-based evaluation tool designed to assess Cadet performance, provide structured developmental feedback in an empirical format, and incentivize excellence in alignment with ROTC National OML outcomes. Although the OML incorporates Military Science course grades, it is not a tool to be used to calculate course grades. To ensure fairness and impartiality across the organization, the OML provides all Cadets with all ranking information across all cohorts.
3. Applicability: This policy applies to all ROTC personnel affiliated with Loyola University Maryland, Towson University, Notre Dame of Maryland University, and Goucher College. The OML applies in the same manner to all Non-Contracted and Contracted Cadets.
4. OML Composition: The OML evaluates Cadet performance across four key areas, each weighed equally (25%):
 - a. **Academic Outcomes (25%).** Points are calculated as: $(\text{Cumulative GPA} / 4.0) \times 25$. No adjustment is made for Academic Discipline Major (ADM).
 - b. **Presence Outcomes (25%).** Points are awarded based on the semester course grade in the assigned Military Science course calculated as $(\text{Course Grade} / 100) \times 25$. Course grades are primarily determined by consistent attendance and active participation during physical training, classes, labs, and field training exercises.
 - c. **Physical Outcomes (25%).** Points are determined using the highest passing Army Fitness Test (AFT) score achieved in the semester calculated as: $(\text{AFT Score} / 500) \times 25$.
 - i. Passing requires 60 points per event. Scores must be obtained via a Greyhound Battalion-administered AFT. Failure results in zero points for physical outcomes.
 - ii. Cadets must meet body composition standards per AR 600-9 and Army Directive 2025-17. Failure results in zero points for physical outcomes.
 - iii. In accordance with Army Directive 2025-17 (Army Body Fat Standard for Army Fitness Test Score), all Cadets who score 465 points or more on the record general standard or combat standard Army Fitness Test (AFT), with a minimum of 80 points in each event, are deemed in compliance with the Army body fat standard. All Cadets will still conduct height and weight screening, but those who meet the requirements prescribed do not

require the one-site circumference-based tape assessment. The Cadet's DA Form 705-TEST will show a "GO" result for body fat and be recorded in CCIMM. The Cadet's height and weight will still be recorded on a DA Form 5500 or DA Form 5501, and the preparer will initial on the form next to the statement "Soldier scored a 465 or more on the AFT and is in compliance with the Army body fat standard IAW AD 2025-17 and AR 600-9."

- d. **Leadership Outcomes (25%).** Instructors assess Cadets using the Army Leadership Requirements Model (ADP 6-22 and FM 6-22) across six categories: **Character, Presence, Intellect, Leads, Develops, Achieves**. Each category is scored 0–3 (maximum 18 points), with the final calculation as: $(\text{Assessed Points} / 18) \times 25$. Instructors must consider the Cadet's overall performance as a *Scholar, Athlete, and Leader*, including participation in athletics, leadership roles, and extracurricular activities.
 - i. **3 Points:** Cadet demonstrates strengths in a preponderance of observed attributes/competencies in the category.
 - ii. **2 Points:** Cadet meets standards in a preponderance of observed attributes/competencies in the category.
 - iii. **1 Point:** Cadet demonstrates developmental needs in a preponderance of observed attributes/competencies in the category.
 - iv. **0 Points:** Cadet demonstrates indifference to ROTC success. Cadet demonstrates severe developmental needs in the category.
5. **OML Publication and Accessibility:** Five OML lists will be generated and posted in a format accessible by all Cadets at the end of each semester: MSI, MSII, MSIII, MSIV, and Battalion. Digital versions of the in-progress OML will be viewable by all Cadets during each semester.
6. **OML Records Retention and Management:** Semesterly OMLs will be retained for 3 years following graduation, disenrollment, or withdrawal, in accordance with Army Regulation 25-400-2 and USACC Regulation 145-9 guidance regarding academic, performance, training, and/or counseling records.
7. **Responsibilities:** Instructors are responsible for generating, updating, and publishing the OML at the end of each semester in a format accessible by all Cadets. Instructors must ensure full and live transparency of in-progress OML data to all Cadets within the Battalion using digital or physical means, even if the data is incomplete. Instructors will include OML data in writing within their mid-term and end-of-semester developmental counseling forms.
8. The point of contact for this policy is the undersigned at evan.m.westgate.mil@army.mil.

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