

## Information and Guidelines for Visitors on Campus

### General Visitor Information:

The health and safety of the Loyola University Maryland community is our priority, including visitors. The University has taken precautions to support health and safety of our students, employees, and visitors throughout the COVID-19 pandemic. Some of the precautions include but are not limited to:

- The University has reduced density on campus by offering more on-line class options and remote work options (where possible) to support social distancing.
- Members of the community are required to wear masks and practice social distancing.
- Enhanced cleaning and sanitation protocols to regularly sanitize bathrooms and high touch areas with EPA approved disinfectants.
- Specialized cleaning and sanitation of spaces occupied by those diagnosed with COVID-19.
- Loyola community contact tracing with appropriate quarantine, when notified of a community member with COVID-19.
- All students and employees are required to report symptoms or exposure to COVID-19 daily, and those symptomatic or exposed are referred for medical evaluation and/or testing.
- Students, employees, and visitors are expected to stay home if they are ill. If they come to campus exhibiting COVID-19 or flu-like symptoms, they are sent home.
- Social distancing throughout all campus spaces is required to minimize the spread of COVID-19.
- Food service has been transitioned to “grab and go” to reduce proximity in dining areas.
- Some common area furniture has been removed to support social distancing.

Although we have taken many precautions, the COVID-19 virus may be present on campus and you could be exposed while on campus. For that reason, it is especially important for everyone to wear masks, practice social distancing, and follow other public health guidance available on [www.cdc.gov](http://www.cdc.gov). For updated information on the status of COVID-19 in Maryland, visit [coronavirus.maryland.gov](http://coronavirus.maryland.gov).

The novel coronavirus (COVID-19) has been declared a worldwide pandemic by the World Health Organization. COVID-19 is extremely contagious and is believed to spread mainly from person-to-person contact. As a result, federal, state, and local governments and federal and state health agencies recommend social distancing and have, in many locations, prohibited the congregation of groups of people. By visiting campus, you acknowledge the contagious nature of COVID-19 and knowingly and voluntarily assume the risks that you or your family members may be exposed to, or infected by COVID-19 and that such exposure or infection may result in economic losses, personal injury, illness, permanent disability, and death. You understand that the risks of becoming exposed to or infected by COVID-19 may result from the actions, omissions, or negligence of yourself and others, including, but not limited to Loyola and its students and families, faculty, administration and other employees and guests. As a result of the foregoing, by visiting campus, you knowingly and voluntarily agree to assume all of the foregoing risks and accept sole responsibility for any injury to yourself and family including, but not limited to, personal injury, disability, and death, illness, damage, loss, claim, liability, or expense, of any kind, that you may experience or incur in connection with visiting campus.

### Visitor Guidelines:

- Certain populations are more vulnerable to serious illness from COVID-19 and should avoid visiting campus where possible. If you fall into one of the vulnerable categories in accordance with CDC guidelines, seek guidance from your health care provider before coming to campus.
- All visitors must be deemed “essential” in line with Loyola’s visitor policy. Examples of possible essential visits are, visits for admission tours, visits to maintain critical business operations, campus visits by

contractors, consultants and/or vendors at the sole discretion of the applicable divisional vice president for the area performing the work.

- Visitors are required to wear a mask or face covering while on campus. Visitors without a mask will be given one upon arrival, and hand sanitizer will be available. If an accommodation is needed, discuss this with the visitor host.
- All visitors, including but not limited to vendors, suppliers, families, and other individuals, must comply with social distancing and all Loyola guidelines for visitors.
- Visitors experiencing any COVID-19 symptoms or who have had recent close contact with someone diagnosed with COVID-19, are prohibited from visiting campus for 14 days after symptom free, or 14 days after close contact and symptom free.
- People with COVID-19 have had a wide range of symptoms reported – ranging from mild symptoms to severe illness. Symptoms may appear 2-14 days after exposure to the virus. People with these symptoms may have COVID-19:
  - ✓ Fever or chills
  - ✓ Cough
  - ✓ Shortness of breath or difficulty breathing
  - ✓ Fatigue
  - ✓ Muscle or body aches
  - ✓ Headache
  - ✓ New loss of taste or smell
  - ✓ Sore throat
  - ✓ Congestion or runny nose
  - ✓ Nausea or vomiting
  - ✓ Diarrhea

This list changes and does not include all possible symptoms. Visit [www.CDC.gov](http://www.CDC.gov) for updated information about COVID-19 symptoms.

- Visitors who are sick or showing symptoms of COVID-19 are asked to stay away from campus and will be turned away upon arrival.
- Visitors must check-in directly with the visitor host or designee, immediately upon arrival to Loyola.

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By signing this “Information and Guidelines for Visitors on Campus”, you agree to all of the following while you are on campus:

1. You have read and understand the contents of this document, “Information and Guidelines for Visitors on Campus”.
2. You are confirming that you do not have any of the COVID-19 symptoms outlined above.
3. You have not had recent close contact of anyone diagnosed with COVID-19.
4. You will follow all of the guidelines for visitors on campus.

**Visitor to complete:**

\_\_\_\_\_  
Visitor, contractor, or vendor Name (Print)

\_\_\_\_\_  
Phone number with area code (Required)

\_\_\_\_\_  
Visitor, contractor, or vendor (Signature)

\_\_\_\_\_  
Date Signed

**Host to complete:**

\_\_\_\_\_  
Host Name (Print)

\_\_\_\_\_  
Host Department (Print)

\_\_\_\_\_  
Date of Visit

*Host provides a copy of this document to the visitor. Host keeps a signed copy of this document. Host keeps a visitor log.*