2020-2021 Evergreen Application

The Evergreen Staff works to support new students (first-year and transfer) through their academic, social, and personal transition to Loyola. Evergreens are expected to serve as positive role models for the incoming students as well as an outstanding member of the Loyola University Maryland community.

In addition, Evergreens will serve as the student member of the working group in the Messina Program. Messina is a year-long program that combines two first-year seminars, enrichment sessions, and residentially-based programs. In this role, the Evergreen is responsible for collaborating with two faculty members and a mentor (a campus administrator) and is expected to attend the scheduled enrichment sessions for their class (typically, one session per week).

For more information on Messina, please visit their website: www.loyola.edu/messina

Time Commitment of an Evergreen:

- Attend weekly training meetings on Friday afternoons in the spring semester. Meetings are scheduled 4 p.m. - 6 p.m.;
- Participate in all aspects of Spring and Fall Training, weekly committee meetings, two Summer Orientation Sessions, and Fall Welcome Weekend. The dates for Summer Orientation are June 18-19, 22-23, 25-26 & 29-30. Fall Training/Fall Welcome Weekend will start on August 21 and end on August 30.
- Assist in the development and facilitation of all orientation and small group activities;
- Plan at least two small group events and keep in contact with new students throughout the academic year; and
- Attend three social justice programs on/off campus per semester.

General Information:

- Evergreens must be a full-time, undergraduate student;
- Evergreens must possess/maintain a preferred 3.0 GPA or minimum 2.7 GPA;
- Maintain clear student conduct and honor code records;
- Evergreens cannot serve as a Resident Assistant, a member of the Executive Board of the Student Government Association or OPTIONS or Campus Activities Board, Pre-Fall Leader (through various offices), Student Leadership Corps, Career Ambassador, or a Student Coordinator, Creative Assistant or Student Assistant with CCSJ or Campus Ministry due to time constraints and conflicts with Spring/Fall training commitments;
- Evergreens will receive a modest meal stipend to help develop community in their Messina seminar sections or transfer student groups;
- Evergreens will gain valuable leadership experience and training in a variety of competency areas.
Selection Timeline: Please carefully read the information that follows regarding the selection process. If you are unable to meet any of the deadlines/be available for any of the dates, you are ineligible to apply for the Evergreen position.

- November 22, 2019 (5:00 p.m., EST): Applications and Reference Links Go Live
- January 6, 2020 (11:59 p.m., EST): Applications are due
- January 17-18, 2020: Individual Interviews
- January 23-24, 2020: Group Interviews
- January 24, 2020 (5:00 p.m., EST): Reference Forms are due
- February 3, 2020: Decisions will be available

Next Steps – Please carefully follow the next steps of the application process.

- **Evergreen Application:**
  [https://loyolastudentengagement.wufoo.com/forms/2020-new-evergreen-application/](https://loyolastudentengagement.wufoo.com/forms/2020-new-evergreen-application/)
  o Reflect on and answer the following questions. You will be asked to upload your responses in a Word doc (specific instructions are online). Use no more than 500 words PER response for EACH of the following questions.
  o You are writing TWO total essays. Write each response as a separate essay (within one document) and label it clearly with the question prompt and number listed above each section. Also include your name in the top left corner of your document.
    1. What is your general understanding of the Evergreen position and how is an Evergreen important to a new student’s transition to Loyola and to the larger Loyola community?
    2. What are some unique qualities or characteristics that make you stand out from your peers and how might those qualities or characteristics be an asset to the Evergreen program?

- **References:**
  TWO References from people who know you well. It is YOUR responsibility to email the references AND confirm with them that it was completed. We request that at least one reference be a Loyola faculty member or administrator.

**Note – by sending the reference link, you WAIVE YOUR RIGHT to review the reference.**